

Parks Committee Agenda  
Jefferson County

Date: Monday, November 2, 2020  
Time: 9:00 a.m.

Committee Members: Greg David, Jeff Johns, Mike Kelly, Jeff Smith, Augie Tietz

Videoconference OR  
Jefferson County Courthouse  
311 S. Center Ave, Rm 205  
Jefferson, WI 53549

Join Zoom Meeting  
<https://zoom.us/j/98186980189?pwd=OHo5VVE2RW9oNGltaW1uQWEzdVh4QT09>

Meeting ID: 981 8698 0189  
Passcode: 677439  
One tap mobile

Dial by your location  
+1 301 715 8592 US (Germantown)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for October 5, 2020
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Proposed Installation of Mountain Bike Trails at Upper Rock Lake Park
9. Discussion and Possible Action on Access Agreement for Property Located at N1573 Business 26, Fort Atkinson, in the Town of Koshkonong, County of Jefferson, State of Wisconsin
10. Discussion and Possible Action on Kemmeter Farm Lease
11. Discussion and Possible Action on Authorizing County Conservation Aids Grant Application
12. Discussion and Possible Action on Use of Parks during Closed Hours
13. Discussion and Possible Action on Live Viewing Cameras of Rose Lake at Dorothy Carnes Park
14. Discussion on Public Information Meeting for the Interurban Trail, Phase II
15. Discussion on Historic Sites Committee – October Meeting Update
16. Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update
17. Discussion on 2020 Parks Department Budget
18. Adjourn
19. Next scheduled meeting: December 6, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee  
Meeting Minutes

Monday, August 31, 2020 @ 10:00 a.m.

Jefferson County Courthouse, Room 205 and virtual via  
<https://zoom.us/j/97003315741?pwd=NHNvQWxoK0Rkamo3NUIwOEYb3NTZz09>

1. **Call to order:** Meeting called to order by Co-Chair Jeff Johns at 9:00A
2. **Roll call:**  
Present: Greg David(virtual), Jeff Johns, Jeff Smith, Mike Kelly (9:05).  
Absent: Augie Tietz – excused.  
**Quorum established.**  
Other staff present: Blair Ward, Corporation Counsel; Brian Udovich, Highway Operations Manager; Benjamin Wehmeier, County Administrator; Kevin Wiesmann, Parks Supervisor; Mary Truman, Program Assistant Parks.
3. **Certification of compliance with the Open Meetings Law**  
Confirmed by B. Wehmeier
4. **Approval of the agenda**  
Smith/David motion to approve the agenda. Motion passes 3/0.
5. **Approval of Park Committee Minutes for August 31, 2020**  
Johns/Smith motion to approve the August 31, 2020 minutes. Motion passes 4/0.
6. **Communications**  
Included in the packet.
7. **Public Comment**  
Christensen - #10 – tent camping should be available in county parks
8. **Discussion and Possible Action on 2021 Parks Fee Schedule**  
Wiesmann – suggesting adding the following additional fees to the 2021 Fee Schedule: Boat Launch fees (\$25 annual, \$5 daily), Dog Park Reservation fees (\$25/hr, \$75/ ½ day (up to 4hrs), (\$125 day)  
Johns/Smith motion to approve as written above. Motion passes 4/0.
9. **Discussion on Parks 2021 Budget**  
Kelly – questioned Revenues  
David – questioned staffing, would like to see a Parks Director on staff  
Johns – looking to fill ½ admin position  
Wehmeier – working on development of total costs and depreciation schedule for operation of each park  
No action taken.
10. **Discussion and Possible Action on Camping at County Parks with no designated Campsites**  
Wiesmann – requests for camping in the parks that do not have designated campgrounds. Camping can happen if the park is not listed as a campground. Looking for permission to issue permits to camp on an as needed basis.  
Kelly/David motion to allow parks staff to approve camping at unadvertised sites, near restrooms, fires in grills. Motion passes 4/0.

Ward – ordinance reads that parks director has authority issue permits, committee option to impose conditions – motion should include conditions to give guidance to the parks staff

11. **Discussion and Possible Action on Use of Parks during Closed Hours**

Wiesmann – requests have been made to use boat launches to access the River after hours as well as requests to walk the trails in the early morning hours. Would like to allow egress from the River at Rock River Park and Cappies Landing after park hours.

Ward – 8.13 – gives the parks director authority to make exceptions to the park hours. Ward will draft language.

NO action taken.

12. **Discussion on WI DNR Stewardship Grant – Interurban Trail**

Truman – talked about the grant application process, and noted that the application was awarded funding for Phase II of the Interurban Trail in the amount of \$655,252.00

No action taken.

13. **Discussion on WI DNR Snowmobile Trail Grant**

Wiesmann – noted that the department was awarded new miles by the WiDNR

David – staff time? How much are the trails used?

14. **Discussion on Kemmeter Farm Lease**

Wiesmann – noted that the department leases the Kemmeter Farm on a 3-year term and that bid notice will be posted today

David – how is the land used? Conventional agriculture operations in use? Gear to sustainable/ecological uses.

Kelly – evaluate proposed use? Drain tile? Considerable slope?

Ward – the county can determine what the use is and accept or deny a bid

David – requested that the staff explore alternative/responsible uses for the property, plan to transition to organic ag and/or grazing opportunities

Johns/Smith motion to table until more information is provided on alternative uses for the property.

Motion passes 4/0.

15. **Discussion on 2020 Youth Hunt at Dorothy Carnes Park**

Wiesmann – allow hunting per DNR Stewardship. Annual youth hunt. First time hunter and mentor. Application process is now open.

16. **Discussion on Crawfish River Park Improvements**

Wiesmann – recent seeding and plantings have been established and the property improvements are noticeable.

17. **Discussion on Project Update Rock River Landing**

Udovich – rock along shore line to be moved for pier install, final asphalt lift in the next few weeks.

Wehmeier – shoreline planting looks great. Grand Opening ribbon cutting yet this year.

No action taken.

18. **Discussion on On-Line Registrations for Dog Park, Camping, and Shelters**

Truman noted that citizens can now reserve shelters and camping on-line, and can pay on-line for shelters, camping, and dog park registrations.  
No action taken.

19. **Discussion on 2021 Dog Park Calendar**

Truman noted that the Dog Park 2021 Calendar is printed and available for purchase at \$10 each. All proceeds are used for improvements at the dog park.

20. **Discussion on Historic Sites Committee – August Meeting Update**

Report included in packet. No action taken.

21. **Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update**

Fuller – Maunasha River trip rescheduled for 10/10/2020. PITO at site 41. How to make better use of FB page. Photos of site 41 will be placed on the FB page and to do more promotions. Trying to recruit more members.

22. **Discussion on 2020 Parks Department Budget**

Wiesmann – at 55.4% of total in all areas. Everything is on track. Seasonal staff will be ending their terms shortly.

23. **Adjourn**

Johns/Smith motion to adjourn at 10:36 am. Motion passes 4/0.

24. **Next scheduled meeting:** November 2, 2020

*Minutes prepared by: Mary Truman  
Program Assistant  
Jefferson County Administration*

Friday October 16, 2020

### Press Release – Born Learning Trail

The Jefferson County Parks Department would like to thank our community partners for another successful improvement project along the Glacial River Trail near Jefferson. The Jefferson County Parks Department was awarded a grant from the Watertown Community Health Foundation. The grant award was for purchase of an educational installation from the United Way called the Born Learning Trail.

The Born Learning Trail project is an initiative of the United Way and provides a series of learning activities that any adult can play with young children. The Born Learning Trail is based on the latest early childhood development research and approved by national early learning experts through the United Way of America and designed to help adults interact with children to boost language and literacy development and to help caregivers understand how to best support early learning in everyday outdoor moments.

On Wednesday October 7<sup>th</sup>, the installation of the learning stations on the trail went in without a hitch with the help of a couple very special groups of volunteers. The Jefferson County Parks Department would like to give a special thank you to the Jefferson Rotarians, the Jefferson Lions Club, and the UW-Whitewater Biology Club for volunteering their time and labor. The Parks Department would also like to give a special thanks to Goyer Ace Hardware and Lemke Fence for donating the materials to complete the project.

The Born Learning Trail is located along the Glacial River Trail connector in Jefferson. To access the trail, park at the Glacial River Trail trailhead on Wisconsin Avenue in Jefferson, just north of the Hwy 26 Bypass Bridge. From there follow the Born Learning Trail signs along the trail North.

Take advantage of the weather, and bring your kids to check out the Born Learning Trail. We think you'll enjoy it. As always, Jefferson County is extremely fortunate to work with volunteers and local businesses that support our initiatives and make these special projects happen. Thank you all.





Jefferson County Parks Department  
311 South Center Ave., Room 204  
Jefferson, WI 53549  
(920) 674-7260

October 30, 2020

## Immediate Release

Retired Jefferson County Parks Director Nehmer Recognized with Bench

A recognition bench was recently placed along the Glacial River Trail north of Fort Atkinson recognizing Joe Nehmer, the longtime Director of the Jefferson County Parks Department for his years of service with Jefferson County. The bench was donated by Joe's friends and family in recognition of all the parks and trails that were built under his leadership and guidance over his 40+ year tenure. Joe has been retired for a year now, and since we were never able to give Joe a proper send off or retirement celebration, we're wishing him well in retirement and thanking him again for all he has done for the residents of Jefferson County. If you see him on the trail, make sure to thank him for his hard work and dedication.



Jefferson County Parks Department  
920-674-7260  
[jeffcoparks@jeffersoncountywi.gov](mailto:jeffcoparks@jeffersoncountywi.gov)

# BIKE TRAILS AT UPPER ROCK LAKE PARK



A good idea!

## OVERVIEW

The development of trail systems on public lands within close proximity to urban areas is a cost effective way to offer access to nature and a unique experience for runners, hikers, and mountain bikers. Kevin Weismann of Jefferson County Parks & Recreation, a member of the International Mountain Bicycling Association's visited the park property in Lake Mills, Wisconsin. The objective of the visit was to investigate, visualize, and map a conceptual trail system that meets the recreation needs of mountain bicyclists, hikers, and trail runners.

# EXISTING CONDITIONS OF URLP

2 walking trails mowed and maintained

No access to the inner parts of the park without bushwacking

Great unguilting terrain ideal for multi-use trails

Very low user count and often forgotten as a county park

Nice parking lot, pavilion and water pump house

# OPPORTUNITIES AND CONSTRAINTS

## Opportunities –

**Accessibility** - The property is located just off Rock Lake Road. The park is easily accessible by foot or bike for Lake Mills residents.

**Community** – Though Lake Mills is a small community, there is a solid group of motivated and passionate residents, along with a very supportive County Parks & Recreation department paving the way for local residents to step up and eventually own the process of developing and maintaining trails.

**Terrain** - The property has elevations up to 100 feet in limited sections, providing sufficient opportunity for fun descents, which are in high demand from mountain bikers. The majority of the property has good slopes for trail building, with most areas in the 10-25% range. The entire property has good tree cover, and tree density wouldn't impede trail alignment. Abundant rocks/old concrete can be used in developing technical features, but actual rocks in the soil appear to be minimal, facilitating trail building. The native soil has significant clay content and bonds very well, forming a very fast and easily sculpted

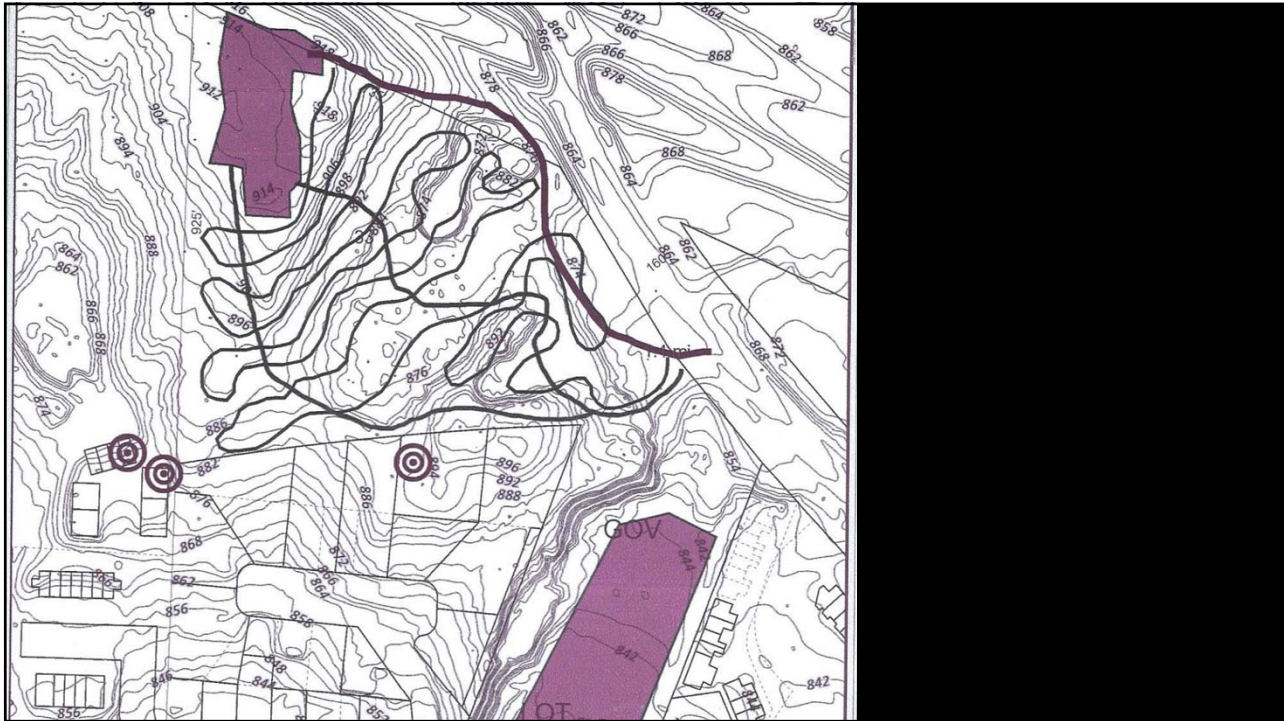
**Features** - The abundance of large, solid rocks spread across the property provides an excellent resource for incorporating rocks into the trail for optional technical features.

## Constraints –

**Small Acreage** - The usable portion of the property for trail is only 14 acres. Developing other sites around town has already begun and would lead to a sufficient amount of trail mileage to appeal to most users.

**Challenging Terrain** - The property contains several sections with steep side slopes (30%+) where switch berms and constructed platforms are required to change the trail's direction.





## TRAIL DESIGN AND CONSTRUCTION

Further field verification and detailed design flagging of the remaining trail corridors would be performed as a part of an additional design contract and/or construction contract. Refining the alignments shown in this concept plan will help create a sustainable, enjoyable trail system. The specific alignment of the trail tread should be built to accommodate mountain bicyclists, as they obtain speeds greater than a hiker or runner. Information for trail design and construction can be found in : IMBA's Guide to Building Sweet Singletrack, and Managing Mountain Biking: IMBA's Guide to Providing Great Riding, both published by IMBA.

# TEAM

Morgan Geib - trail name = Trailboss

Email - [geibm@live.com](mailto:geibm@live.com)

Phone - 612-385-4754

Tony Cooke - trail name = The Godfather

## EXHIBIT "B"

### GLACIAL RIVER RUN TRAIL ACCESS EASEMENT

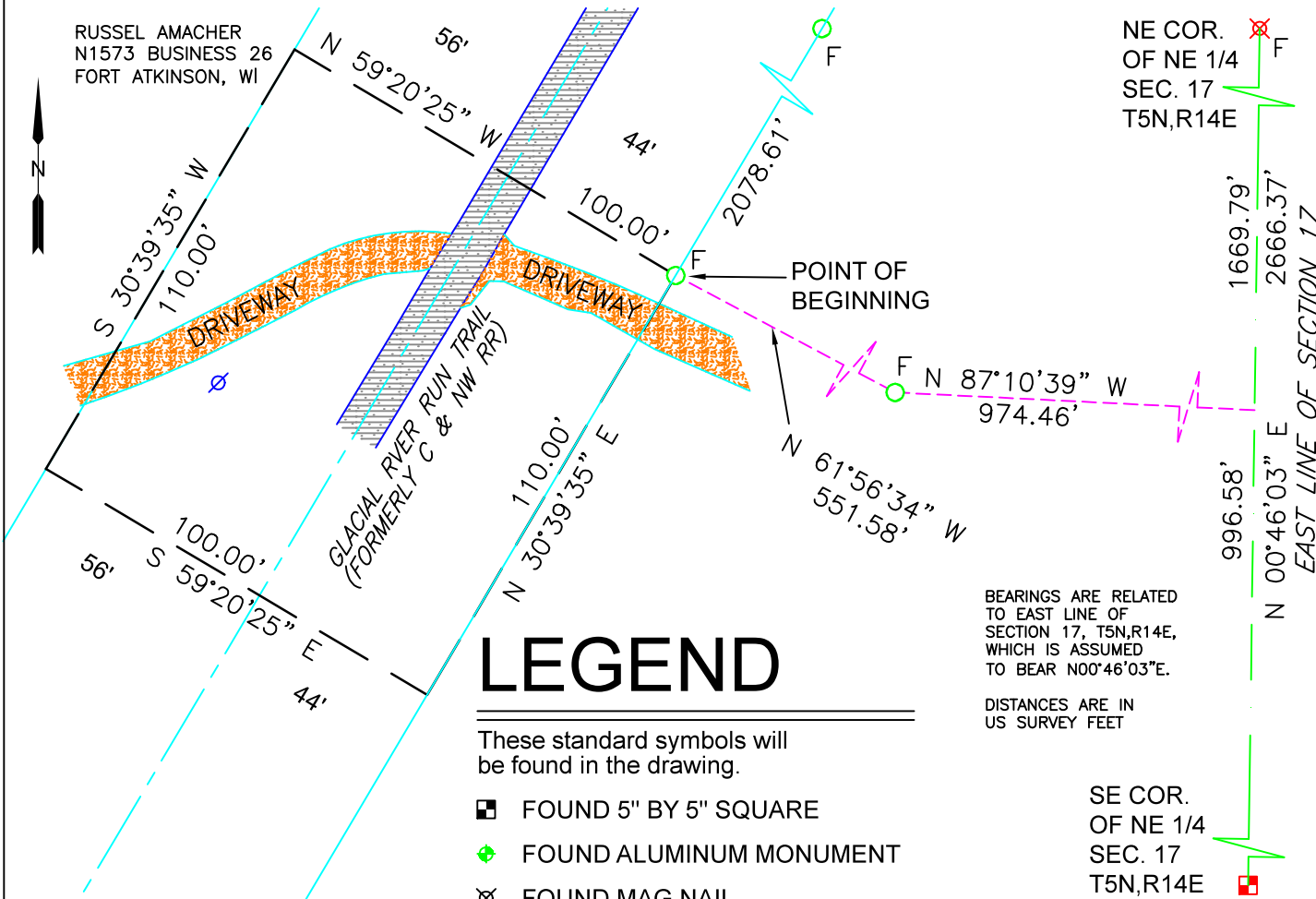
A 110 FOOT WIDE, PRIVATE VEHICULAR INGRESS-EGRESSS EASEMENT ACROSS THE GLACIAL RIVER RUN TRAIL IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 17, T5N,R14E, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHEAST ¼ OF SAID SECTION 17; THENCE N00°46'03"E 996.58 FEET ALONG THE EAST LINE OF SAID SECTION 17; THENCE N87°10'39"W 974.46 FEET TO A FOUND 0.11 DIAMETER IRON PIPE; THENCE N61°56'34"W 551.58 FEET TO A 0.11 DIAMETER IRON PIPE ON THE EAST LINE OF THE GLACIAL RIVER RUN TRAIL (FORMERLY KNOWN AS THE CHICAGO AND NORTHWESTERN RAILROAD), SAID POINT ALSO BEING THE **POINT OF BEGINNIG**; THENCE N59°20'25"W 100.00 FEET TO A POINT IN THE WEST LINE OF SAID GLACIAL RIVER RUN TRAIL; THENCE S30°39'35"W ALONG SAID WEST LINE 110.00 FEET TO A POINT; THENCE S59°20'25"E 100.00 FEET TO A POINT ON SAID EAST LINE; THENCE N30°39'35"E ALONG SAID EAST LINE 110.00 FEET TO THE POINT OF BEGINNING.

CONTAINNING 11000 SQUARE FEET OF LAND.

# EASEMENT EXHIBIT "C"

SITUATED ALONG THE GLACIAL RIVER RUN TRAIL IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 17, T5N,R14E, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN



A 110 FOOT WIDE, PRIVATE VEHICULAR INGRESS-EGRESSS EASEMENT ACROSS THE GLACIAL RIVER RUN TRAIL IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 17, T5N,R14E, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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CONTAINING 11000 SQUARE FEET OF LAND.

## LEGEND

These standard symbols will be found in the drawing.

- ▣ FOUND 5" BY 5" SQUARE
- ◆ FOUND ALUMINUM MONUMENT
- ⊗ FOUND MAG NAIL
- FOUND 0.11 DIA. IRON PIPE
- ⊕ POWER POLE
- † SIGN

BEARINGS ARE RELATED TO EAST LINE OF SECTION 17, T5N,R14E, WHICH IS ASSUMED TO BEAR N00°46'03"E.

DISTANCES ARE IN US SURVEY FEET



JIM I. MORROW COUNTY SURVEYOR 311 S. CENTER AVE., RM 103 JEFFERSON, WI 53549 PH: 920-674-7147	AMACHER INGRESS-EGRESS EASEMENT				CLIENT: PARKS DEPARTMENT JEFFERSON COUNTY			FIGURE 1 OF 1
	DRAWN	JIMM	DATE	10/28/20	APPROVED	SCALE	1"=40'	

**From:** [Housley, Cheryl - DNR](#)  
**To:** [Mary Truman](#); [Kevin Wiesmann](#)  
**Subject:** RE: UGS3-165 - Dorothy Carnes Park Acq. of 120 acres  
**Date:** Monday, October 26, 2020 3:01:01 PM  
**Attachments:** [UGS3-165 URBAN GREEN SPACE GRANT AGREEMENT.pdf](#)

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Hi Mary and Kevin.

Thank you for your call today regarding the present ag. lease for a portion of the 120 acres County purchased with Stewardship.

I reviewed the attached Stewardship grant contract UGS-165 (attached), and is it fairly clear that the future intent and purpose for this property the County defined in its grant application and identified under the grant contract's project scope of work:

*Jefferson County will acquire the 120 acre Kemmeter parcel to expand Dorothy Carnes County Park, Rose Lake State Natural Area. This parcel is the first acquisition in the GHA. The parcel will be restored to 50 acre recreation area bike trail head and 70 acres habitat oak savanna and prairie.*

Based on the County's application for Stewardship funds and the purposes for providing nature-based outdoor recreation, the Department would certainly support the County's efforts to phase-out lands used for agriculture production, and phase-in land restoration for public recreation and wildlife habitat – especially habitat and public use which would support protection and conservation of the Rose Lake SNA. The Stewardship program doesn't have a timeline requirement for the County's restoration, only that ag-use is an "interim" management tool to eventually reach the County's ultimate goal which is supported by the Stewardship grant's project scope of work.

While I can appreciate your park board's interest in sustainable farming practices – these are good things, however in order for the County to be consistent and compliant with the long-term goal according to the Stewardship grant contract, I invite you and your committee to use its resources and planning tools to further the goal of restoring native habitats and developing the 120-acre property for public rec. use. Community garden use is the only acceptable long-term agriculture use permitted under Statute for the Stewardship-Urban Green Space Program. [Wis. Stats 23.09\(19\)](#)

Please let me know if this answers your questions related to Stewardship grant obligations for long-term management of the former Kemmeter property.

Thank you.

-Cheryl

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

*Cheryl Housley*

Cell: 608-669-5982

Cheryl.Housley@wisconsin.gov

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State of Wisconsin  
 Department of Natural Resources  
 P. O. Box 7921  
 Madison, WI 53707-7921

YOUR COPY

OUTDOOR RECREATION AIDS GRANT AGREEMENT  
 Form 8700-065 Rev. 01-10

**Notice:** Collection of this information is authorized under ss. 23.09(11), 23.09(26), 350.12(4), 23.33, and 30.92, Wis. Stats., and chs. NR 7, NR 50, NR 51, and NR 64, Wis. Admin. Code. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss.19.31 - 19.39, Wis. Stats].

<b>Grantee/Project Sponsor</b> Jefferson County	<b>Project Number</b> UGS3-165
<b>Project Title</b> Jefferson County Dorothy Carnes Co. Park/Rose Lake State Natural Area -Kemmeter	
<b>Period Covered by This Agreement</b> January 26, 2011 Through June 30, 2012	<b>Name of Program</b> Urban Green Space
<b>Project Scope and Description of Project</b> Jefferson County will acquire the 120 acre Kemmeter parcel to expand Dorothy Carnes County Park, Rose Lake State Natural Area. This parcel is the first acquisition in the GHA. The parcel will be restored to 50 acre recreation area bike trail head and 70 acres habitat oak savanna and prairie.  Acquisition Costs: \$540,000 Additional Acquisition Costs: \$ 4,000 Total Project Cost \$544,000	
<b>PROJECT FINANCIAL ASSISTANCE SUMMARY:</b>	The following documents are hereby incorporated into and made part of this agreement:
<b>Total Project Cost</b> _____ \$544,000.00	<ol style="list-style-type: none"> <li>1. Chapter NR 51, Wisconsin Administrative Code</li> <li>2. Application Dated 05/01/2010</li> </ol>
<b>Cost-Share Percentage</b> _____ 50%	
<b>State Aid Amount</b> _____ \$272,000.00	
<b>Project Sponsor Share</b> _____ \$272,000.00	

## **A. General Conditions:**

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this agreement in accordance with the Urban Green Space and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.
2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are superseded. Any revisions, including cost adjustments, must be made by an amendment to this agreement or other written documentation, signed by both parties, prior to the termination date of the agreement. Time extensions and scope changes to the agreement may be granted to the Sponsor by the Department in writing without the requirements of Sponsor signature.
3. Failure by the sponsor to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the Department, such failure was due to no fault of the Sponsor. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the Department's discretion.

### **The Project Sponsor:**

4. Agrees to comply with all applicable Wisconsin Statutes and Wisconsin Administrative codes in fulfilling terms of this agreement. In particular, the Sponsor agrees to comply with the provisions of Chapter NR 51, Wis. Adm. Code, as well as comply with all applicable local and state contract and bidding requirements. The sponsor should consult its legal counsel with questions concerning contracts and bidding.
5. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
6. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of Sponsor's employees, agents or representatives.
7. Agrees to reimburse the Department of any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the Sponsor fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this agreement may be terminated, including further project cost payment.
8. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Status, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

### **The Department:**

9. Promises, in consideration of the covenants and agreements made by the Sponsor, to obligate for the Sponsor the amount of \$272,000.00, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 50 percent of eligible project costs. The Sponsor promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.
10. Agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Sponsor or the Sponsor's employees or agents. The Sponsor is an Independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection and dismissal of the Sponsor's employees or agents.

## **B. Special Conditions:**

- a. Property acquired or developed with assistance from this program shall not be converted to uses inconsistent with public outdoor recreation without the approval of this Department.

- b. The Sponsor agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature related to any and all environmental hazards associated with the purchase of property or rights in property that are purchased with Department grant funds, by the Sponsor.
- c. Acquisition of real property shall be in accordance with state guidelines for preparation of appraisals and relocation assistance.
- d. The following clause must be entered in the deed: "The rights herein conveyed are subject to the interests of the State of Wisconsin and the Department of Natural Resources Stewardship Program under Chapter 23, Wisconsin Statutes, Chapter NR 51 of the Wisconsin Administrative Code, and Stewardship Grant Agreement Number UGS3-165 (the "Agreement") entered into by Jefferson County and between the Wisconsin Department of Natural Resources and the Grantee on \_\_\_\_\_ (date grant agreement signed). By acceptance of this deed, the Grantee, for itself and its successors and assigns, hereby covenants and agrees not to convey, sell, lease, assign or mortgage the property herein conveyed or convert it to uses or purposes inconsistent with the Stewardship Program and Agreement without the prior written approval of the Wisconsin Department of Natural Resources."
- e. The Sponsor agrees to display a sign at the site acknowledging funding through the Knowles-Nelson Stewardship Program and Wisconsin Department of Natural Resources.

Check here if you request advance payment totaling \$136,000.00

*The persons signing for the Sponsor represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.*

STATE OF WISCONSIN  
DEPARTMENT OF NATURAL RESOURCES  
FOR THE SECRETARY

By Gary T. Peto  
(Signature)

COUNTY ADMINISTRATOR  
(Title)

JANUARY 26, 2011  
(Date)

By Mary Rose Teves  
for Mary Rose Teves, Director  
Bureau of Community Financial Assistance

January 26, 2011  
(Date)



## **INFORMATION SHEET FOR DOROTHY CARNES PARK FARM LAND BIDS**

### **INTRODUCTION**

The Jefferson County Board of Supervisors has designated the Jefferson County Parks Committee to receive bids for rental of approximately 76 acres of workable farmland in Jefferson County, Wisconsin. Interested persons may submit proposals to the Jefferson County Parks Department Office, Room 204, Jefferson County Courthouse, Jefferson, Wisconsin, until 9:00 A.M. October 27, **2020**. A formal lease or leases between the parties will be executed after County Board approval in November **2020**.

### **FACTORS TO BE CONSIDERED**

Representatives of the County of Jefferson will attempt to negotiate one or more leases which are satisfactory to the County of Jefferson. Some of the factors to be considered are as follows:

1. The amount of cash rent.
2. The type of farming operation to be conducted on the land.
3. The past farming record of the person making the proposal.
4. The compatibility of the proposed type of farming operation with the existing county uses of adjacent land.
5. The financial status of the person making the proposal as it relates to such person's ability to fulfill the terms of the lease.
6. The proximity of the residence of the person making the proposal.

### **LIMITATIONS TO BE IMPOSED**

1. Representatives of the County of Jefferson have determined that hog or poultry operations are incompatible with the adjacent county uses, and, therefore, such farming operations will be prohibited. Existing trees, shrubs and natural areas must be maintained. Activities other than farming will be prohibited, such as snowmobiling (other than on marked trails), hunting, motorcycles, ATVs, etc. The lease will be subject to one marked snowmobile trail.
2. The property shall be farmed in accordance with the Farmland Conservation Plan available from the Land & Water Conservation Department.
3. No crop irrigation shall be permitted. No exotic species shall be planted.

4. The land must be farmed by the Lessee and his/her employees, and no assignment or subleasing shall be permitted without County approval. No crops shall be raised under a canning contract.

## **TERM AND RENTAL PAYMENTS**

The lease shall be for a term of three (3) years. It shall commence on March 1, 2021 and terminate on February 29, 2024. The total rent shall be divided into six (6) semiannual installments. A certified check or a bank money order in the sum of 10 percent of one years rent payable to the Jefferson County Treasurer shall accompany each bid. Such check will be returned within 30 days to all persons except the successful bidders.

- 50% of the first years rent shall be paid upon execution of the lease, and
- the remaining 50% of the first annual rent payment shall be paid not later than October 1, 2021 or before beginning removal of grain crops, whichever is earlier
- One-third of the total rent shall be paid in 2022
  - 50% due on April 1, 2022, and
  - 50% due on October 1, 2022, or before beginning removal of grain crops, whichever is earlier
- One-third of the total rent shall be due in 2023
  - 50% due on April 1, 2023, and
  - 50% due on October 1, 2023, or before removal of grain crops, whichever is earlier

The lease shall provide that any person with whom the County enters a lease commencing March 1, 2024, may enter upon the crop land to plow said land in the fall of 2023, provided the previous lessee has removed his/her crops from said land.

## **DESCRIPTION OF PROPERTY TO BE LEASED**

1. Approximately 76 acres at Dorothy Carnes County Park

## **CONDITIONS**

1. The lease between the parties will contain a provision allowing the County, during the term of the lease, to withdraw portions of the land otherwise leased, for construction of buildings, sale including condemnation for highway purposes or other County uses. The County will attempt to make any such withdrawal of land from the lease at a time when crops are not growing on the land. After any such withdrawal, rent payments shall be reduced based on the ratio of the amount of land withdrawn to the total area leased times the rent per acre as calculated by the rental payment divided by the estimated number of acres leased. Lessee shall be further compensated for partial year rent paid if applicable

and inputs made to the land for the next crop season at Lessee's cost per acre for said inputs. No lost profit will be awarded. In the event Lessor and Lessee are unable to agree on the appropriate compensation, the matter will be settled by binding arbitration. Each party will choose an arbitrator. The two selected shall choose a third person. The three arbitrators shall render their decision within a reasonable time, which decision shall be final and binding upon the parties. Any costs of arbitration shall be split equally between Lessor and Lessee.

2. The lease will contain a provision providing for liquidated damages payable by lessee of \$50 per acre for each acre exceeding soil loss tolerances in the Conservation Plan. Lessor may, at its option, declare a breach of the lease and terminate the lease if material amounts of property exceed soil loss tolerances. Lessor may, at its option, in lieu of termination, assess the liquidated damages set forth herein.

3. The County shall have access over the leased property during periods when crops are not present on the leased property to county lands not subject to the lease which need weed control or for survey purposes.

4. The County may grant access over the property after harvest is completed to others to hunt in Parks Department programs, on adjacent park Property.

## **RESERVATIONS**

The County of Jefferson reserves the right to reject any or all proposals and to accept one or more proposals deemed to be in the best interest of the County of Jefferson. The County also reserves the right to impose provisions in the lease which are not specifically set forth in this information sheet. The County neither expressly nor impliedly warrants the acreage set forth herein. This lease shall be deemed between the parties to be a lease in gross, wherein the Lessee takes the risk of shortage, and the Lessor takes the risk of overage in the acreage determination. No adjustment shall be made for any claim based on poor yields alleged to have been caused by improper drainage or poor soil.

JEFFERSON COUNTY

**FARM LEASE  
COUNTY OF JEFFERSON**

This lease is between Lessor, the County of Jefferson, hereinafter called "County", and W. D. Hoard and Sons Company, Fort Atkinson, Wisconsin, hereinafter called "Lessee".

**DESCRIPTION.** The County does hereby lease to Lessee the agricultural land located at W6737 Kiesling Road, Town of Jefferson, Jefferson County, Wisconsin, containing 75.5 acres more or less as shown on the attached Exhibit A, which is incorporated herein by reference. (The 3 acre farmstead and wildlife areas are specifically excluded.)

The County neither expressly nor impliedly warrants the acreage set forth herein, nor on Exhibit A. This lease shall be deemed between the parties to be a lease in gross, wherein the Lessee takes the risk of shortage, and the County takes the risk of overage in the acreage determination. It is agreed between the parties that no adjustment in rent shall be made for any claim based on alleged discrepancies in acreage. The County neither expressly nor impliedly warrants the fertility of the land described herein nor the drainage system therein. No adjustment shall be made for any claim based on poor yields alleged to have been caused by improper drainage or poor soil.

**TERM.** This lease shall be in force and effect from March 1, 2018, until the 28<sup>th</sup> day of February 2021, or removal of Lessee's last seasonal crops, whichever comes first.

**RENT.** Lessee shall pay to the County at the County Treasurer's Office, Courthouse, Jefferson, Wisconsin, total rent in the amount of \$70,680, such rent to be paid on the following schedule:

	<u>2018</u>
Initial tender	\$ 2,356.00
April 1, 2018	9,424.00
October 1, 2018	<u>11,780.00</u>
	\$ 23,560.00
	<u>2019</u>
April 1, 2019	\$11,780.00
October 1, 2019	<u>11,780.00</u>
	\$ 23,560.00
	<u>2020</u>
April 1, 2020	\$ 11,780.00
October 1, 2020	<u>11,780.00</u>
	\$ 23,560.00

**LAND USE.** Lessee shall use the leased premises only for general farming purposes, not including keeping or raising of animals. No crops shall be raised under a canning contract. Lessee shall not use or knowingly permit the use of said land for: snowmobiling unless it is a county designated snowmobile trail, hunting, motorcycling, camping, music concerts, festivals, group social gatherings or any other nonagricultural use, but Lessee shall not be required to police the property or watch it and shall not be responsible for preventing any of the aforesaid uses of the property taking place without its knowledge. Lessee shall not intentionally damage, destroy or remove the existing trees or shrubs without permission of the Land & Water Conservation Department, or plant any exotic species. Lessee shall not irrigate crops on this property. Lessee shall fertilize the land, but shall use its own discretion as to the amounts and types of fertilizer and chemicals used on the land. Lessee will be required to farm the property in accordance with the Farmland Conservation Plan developed with the Land & Water Conservation Department. Liquidated damages of \$50 per acre per year will be assessed for each acre exceeding soil loss tolerances in the Conservation Plan. The County may, at its option, declare a breach of the lease and terminate the lease if material amounts of property exceed soil loss tolerances. The County may, at its option, in lieu of termination, assess the liquidated damages set forth herein.

**ENTRY ONTO LAND AND OTHER USES BY COUNTY.** The County may enter the land from time to time as may be necessary for purposes related to its use of the nonagricultural portion of the premises, or the County's adjacent land. The County shall take care to not damage Lessee's crops. The County may grant access over the property after harvest is completed to others to hunt in Parks Department programs on adjacent park property.

The County may, during the term of the lease, withdraw portions of the land otherwise leased, for construction of buildings or sale of land including condemnation for highway purposes or other County uses. The County will attempt to make any such withdrawal of land from the lease at a time when crops are not growing on the land. After any such withdrawal, rent payments shall be reduced based on the ratio of the amount of land withdrawn to the total area leased times the rent per acre as calculated by the rental payment divided by the estimated number of acres leased. Lessee shall be further compensated for partial year rent paid if applicable acres leased. Lessee shall be further compensated for partial year rent paid if applicable and inputs made to the land for the next crop season at Lessee's cost per acre for said inputs. No lost profit will be awarded. In the event Lessor and Lessee are unable to agree on the appropriate compensation, the matter will be settled by binding arbitration. Each party will choose an arbitrator. The two selected shall choose a third person. The three arbitrators shall render their decision within a reasonable time, which decision shall be final and binding upon the parties. Any costs of arbitration shall be split equally between Lessor and Lessee.

**FENCES.** Lessee shall have no right to remove, modify or restore existing fences.

**INSURANCE, TAXES, BENEFITS.** It is mutually agreed by the parties that the Lessee is in all respects a tenant and independent contractor and not an agent or partner of the County. Lessee shall obtain and keep in force during the term of this lease a policy of insurance covering liability to others for personal injury and property damage related to or arising out of the occupancy or operation of the leased premises with coverage for damages to one person of not less than \$500,000, and for each occurrence of not less than \$1,000,000. Lessee shall file a certificate

of insurance with the Land & Water Conservation Department which requires 30 days notice to the County of non-renewal or lapse of the policy. The County shall be responsible for the payment of any real estate tax that may be assessed to the leased premises. Any funds derived from participation of the farm in any agricultural, conservation, soil conservation or other government program, whether state or federal, shall belong to Lessee and will not be shared with the County. Lessee agrees to indemnify and hold the County harmless for violations of any government program regulations which may result in assessment of penalties to the County. Any penalties assessed under said programs shall be paid by Lessee.

**ASSIGNMENT.** The Lessee shall not assign this lease nor sublet any part of the land to any person, partnership or corporation for any purpose whatsoever without the written consent of the County. This lease may be assigned in the event of sale of some or all of the property.

**SURRENDER - DEFAULT.** Lessee agrees to surrender and deliver the premises to the County at the end of said term. If the Lessee fails to pay the rent at the times expressed in this lease, or assigns or sublets the premises without the consent of the County, or violates any other provision of this lease, the County may give the Lessee 30 days written notice specifying the alleged default or violation. During such 30-day period the Lessee shall have the opportunity to rectify, eliminate or clear up the deficiency or violation specified by the County. Upon such notice and upon the failure of the Lessee to rectify, eliminate or clear up the deficiency or violation, the County may reenter, terminate the lease and recover damages in an amount equal to the unpaid rent less the amount the County can recover re-renting the property. If at the termination of this lease there are any growing crops, they shall belong to the Lessee and Lessee shall have the right to remove such crops within a reasonable time considering existing weather conditions. Any person with whom the County enters a lease commencing March 1, 2021, may enter upon the crop land to plow said land in the fall of 2020, provided the Lessee has removed its crops from said land.

**COUNTY'S REMOVAL OF LAND SUBJECT TO LEASE.** The County, during the term of the lease, may withdraw portions of the land otherwise leased, for construction of buildings, other County uses, or sale of the property. The County will attempt to make any such withdrawal of land from the lease at a time when crops are not growing on the land. After any such withdrawal, rent payments shall be reduced based on the ratio of the amount of land withdrawn to the total area leased times the rent per acre as calculated by the rental payment divided by the estimated number of acres leased. Lessee shall be further compensated for partial year rent paid if applicable and inputs made to the land for the next crop season at Lessee's cost per acre for said inputs. No lost profit will be awarded. In the event County and Lessee are unable to agree on the appropriate compensation, the matter will be settled by binding arbitration. Each party will choose an arbitrator. The two selected shall choose a third person. The three arbitrators shall render their decision within a reasonable time, which decision shall be final and binding upon the parties. Any costs of arbitration shall be split equally between County and Lessee.

**DISPUTE RESOLUTION.** Matters which are not specified in this lease may be settled by agreement between the County and the Lessee. In the event a dispute arises concerning the interpretation or application of the lease, the matter shall be referred to the Jefferson County Land Conservation Committee. In the event the Lessee and the Land Conservation Committee cannot arrive at a resolution, the dispute may be resolved by a court of competent jurisdiction.

COUNTY OF JEFFERSON

By:

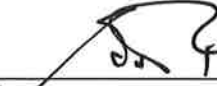


Ben Wehmeier, County Administrator

Date: Dec 18th, 2017

W. D. HOARD AND SONS COMPANY




By:

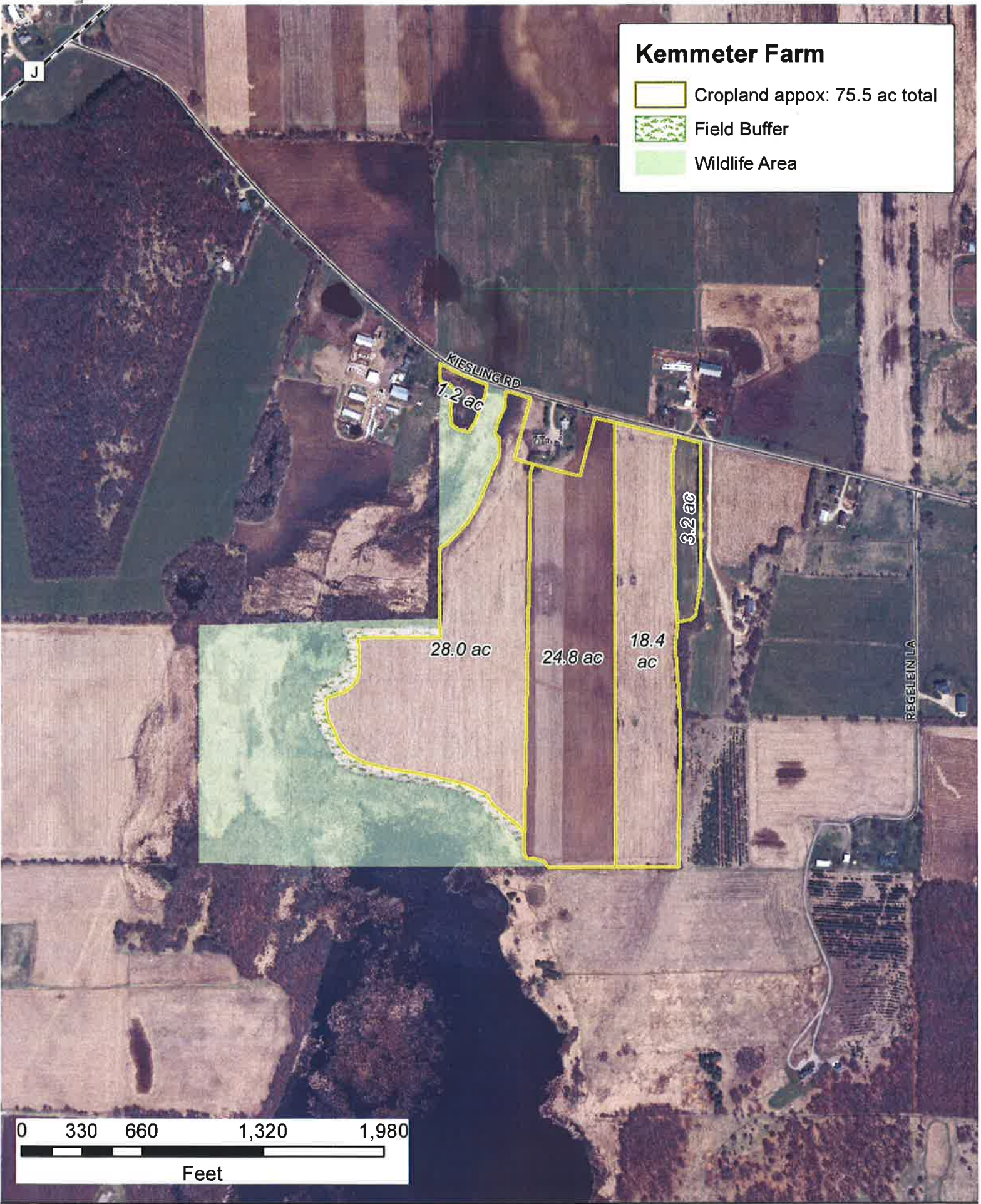


Brian V. Knox President

Date: 1.4.18

# Kemmeter Farm

-  Cropland approx: 75.5 ac total
-  Field Buffer
-  Wildlife Area



1 inch = 660 feet



# What Is A Farm Nutrient Management Plan?

*Ideally, a farm nutrient management plan is a strategy for obtaining the maximum return from your on- and off-farm fertilizer resources in a manner that protects the quality of nearby water resources. Sounds easy, right? Well in many cases it is. In others, nutrient management planning involves some unique challenges. All plans require thought and understanding between the person developing the plan and the person following the plan—the farmer!*



*There are basic components to all farm nutrient management plans. These include the following:*

## Soil Test Reports

Complete and accurate soil tests are the starting point of any farm nutrient management plan. All cropland fields must be tested or have been tested within the last four years. From the soil test results, the base fertilizer recommendations for each field are given.



## Assessment Of On-Farm Nutrient Resources

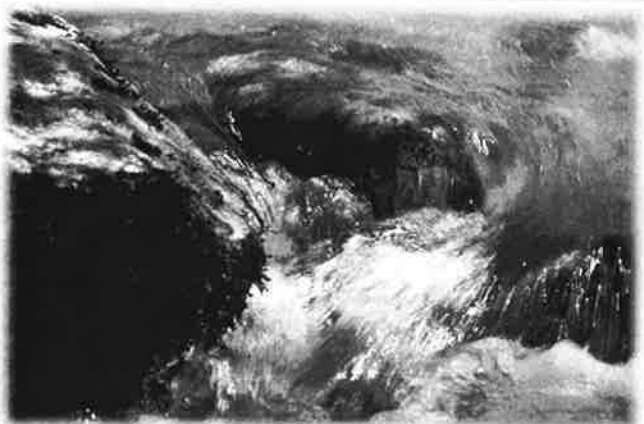
The amount of crop nutrients supplied to your fields from on-farm nutrient resources such as manure, legumes, and organic wastes need to be determined and deducted from your base fertilizer recommendations.



Manure applications to fields supply crops with nitrogen, phosphorus, and potassium—as well as sulfur and organic matter. Legume crops such as alfalfa, clover, soybean, etc. supply nitrogen to the crops that follow them.

## Nutrient Crediting

Once your on-farm nutrient resources are determined, your commercial fertilizer applications should be adjusted to reflect these nutrient credits. This action will not only reduce your commercial fertilizer bills, but it will also protect water quality by eliminating nutrient applications that are in excess of crop need. It has been shown that excessive nutrient additions to cropland can result in contamination of ground water as well as lakes and streams.



Management skills come into play when determining nutrient credits. For example, to properly credit the nutrients supplied from manure, a grower must know both the manure application rate and the crop-available nutrient content of the manure. To credit the nitrogen available to crops following alfalfa, the condition of the alfalfa stand as well as last cutting date need to be known.

## Consistent With Your Farm Conservation Plan

A nutrient management plan needs to be consistent with your farm conservation plan. If you participate in any federal farm programs, you probably have a soil conservation plan for your farm. The conservation plan is another important component of any nutrient management plan for it contains needed information on your planned crop rotations, identification of the slopes of all fields (which is important when planning manure applications), and the conservation measures you are following to maintain your soil erosion rates at "T" or tolerable rates.

In the event that you do not have a soil conservation plan for your farm, or your existing farm plan does not meet "T", the information contained in a conservation plan will have to be obtained before a nutrient management plan can be developed. This usually means that a revised or new soil conservation plan will need to be prepared for your farm.



## Manure Inventory

Probably the most challenging aspect of developing and implementing a farm nutrient management plan is the advance planning of manure applications to cropland fields. This involves estimating the amount of manure produced on the farm and then planning specific manure application rates for individual cropland fields. Sounds challenging—and it is, but there are some tricks to the trade.



One of them is calibrating your manure spreader. This is done using scales—either your own platform scales or portable axle scales available from your county Extension or Land Conservation office. By calibrating your manure spreader, you will know the number of tons of manure your spreader typically holds. Once this is known, a specific number of spreader loads can be applied to a given field in order to deliver a planned manure application rate.

## Manure Spreading Plan

The majority of any nutrient management plan for farms with livestock will deal with a manure spreading plan. The amount of manure the farm produces has to be applied to fields in a manner that makes sense both environmentally and agronomically.



Planned manure applications should be made at rates that do not exceed crop nutrient need as identified in the soil test report. The nutrient management plan will also prioritize those fields that would benefit the most from the manure-supplied nutrients while posing little threat to water quality. Also, the nutrient management plan will identify those fields that have manure spreading restrictions. Examples of such restrictions would be fields adjacent to lakes and streams, sloping fields where the threat of spring runoff prohibits manure applications in the winter, and fields in the vicinity of wells, sinkholes, or fractured bedrock.

# Manure Spreading Plan (continued)

The seasonal timing of manure applications to cropland will also be identified in the farm nutrient management plan. The timing of planned manure applications will depend upon each farm's manure handling system. Manure application periods for a farmer with manure storage will be significantly different than that of a farmer who has to haul manure on a daily basis.



## The 590 Nutrient Management Standard

You may have heard or read about something called the “590 standard” and you might be wondering what it is and what it has to do with nutrient management planning. The 590 standard is a USDA-Natural Resources Conservation Service document that defines the minimum requirements and components of an acceptable nutrient management plan. A nutrient management plan meeting the 590 standard is a requirement for participation in some federal and



state farm programs involving cost-sharing. A farm nutrient management plan that meets the 590 standard is also a requirement of some county ordinances dealing with the construction of manure storage facilities or livestock expansion.

# CONSERVATION ON RENTED LAND

## The Landowner/Renter Relationship:

Statistics show that up to half of the farmland in many parts of Wisconsin is rented. This is especially true near urban areas. But regardless of location, formal rental agreements are rarely used. Payment of a set fee per acre per year leaves a renter happy to have the necessary cropland and a landowner happy to have the income to offset expenses. The landowner pays the property taxes and maintains most rights and responsibilities of the land. However, land management decisions are usually left up to the renter. This may seem to work fine, but there is an important aspect of land rental that is often overlooked. . .

## A Problem Situation:

Landowners are ultimately responsible not only for the condition of their land, but for off-site problems that mismanaged land can cause. Excessive soil erosion and water pollution from runoff are problems often associated with cropland. This is especially true for rented land, because:

- Marketable but erosion prone crops such as corn, soybeans or vegetables tend to be grown on rented land due to cash cropping, short-term rental periods, or longer travel to reach fields.
- To get the most from rental money, steep slopes, drainageways, and streamsides are often plowed and cropped. If permanently vegetated, these areas could help control soil erosion and filter pollutants from runoff.
- Unknown fertility or pest problems on rented land can result in the liberal "better safe than sorry" use of fertilizers and pesticides. Unfortunately, excess chemicals may end up in our lakes, streams, or drinking water.
- To avoid losing rental payments, landowners may allow renters to farm as they wish, possibly unaware of the short- or long-term environmental effects.
- Rented cropland is often "waiting" for development or has no long-term plan, making soil and water conservation a low landowner priority.
- Renters have little incentive to practice stewardship on cropland that isn't theirs, particularly if future use of the land is not guaranteed.

What happens on one field or on one farm might not seem significant, but on hundreds of farms and thousands of fields polluted runoff adds up to serious problems. Rented land is not the only place this occurs, but we cannot meet our clean-water goals or future food-production needs without proper management of these lands. Everyone must do their part.



## A Workable Solution:

While some are convinced that environmental regulations are the only solution to runoff pollution (often called nonpoint source pollution) there is perhaps a simpler approach. The concept is to have an "agreement" between the landowner and the renting farmer on how the land will be managed. The agreement can be as informal as a handshake or as formal as a written document that both parties sign (see sample on the back page). In either case, the key component of the agreement is a CONSERVATION PLAN.

Professional conservationists are available locally to work with both the landowner and the renting farmer on the development of a Conservation Plan for the land. The plan can be designed to meet the objectives of both parties while protecting the soil, water, and related natural resources. The Conservation Plan then represents some key terms of the rental agreement. While the plan can show what has been agreed to for the next several years, it can easily be updated or modified to respond to changes that often occur. Examples of what can be included in a Conservation Plan and its many benefits are described inside.

## Basic Benefits:

A land rental agreement that is founded on a Conservation Plan can benefit the landowner, the renting farmer, and the environment. Examples include:

- Security for the landowner and renter through a longer-term agreement.
- Convenient and efficient alternatives for operating the land.
- Long-term productivity of the soil for future generations.
- Better wildlife habitat and recreational opportunities.
- Cleaner lakes, streams, and drinking water.
- Improved farm profits through wiser use of fertilizers and pesticides.
- Eligibility for government program benefits.
- Increased or protected land values for the future.
- Personal pride in your efforts to protect the environment.

# THE CONSERVATION PLAN

## At a Glance

A Conservation Plan is a written record of land management decisions for a parcel of land. For rented farmland it can represent the combined interests of the landowner and the renter. However, in all cases the plan is also designed to conserve the local soil, water, and other natural resources.

Through maps and narratives, the Conservation Plan shows the property's natural and cultural resources, the conservation practices selected, and when and where they will be applied (see sample on page 3).

At first glance, a Conservation Plan may seem a bit overwhelming. But once you've helped develop one you will recognize the simple framework based on common sense and practical recommendations.

## Conservation Practices Are the Key

Many "tools", or conservation practices, are available to help reduce soil erosion and water pollution from cropland runoff. All of them are based on county technical standards to both ensure that they work and possibly make you eligible for financial assistance.

Some conservation practices are simply changes in management and involve little or no cost, such as:

- Changes in crop rotations.
- Contour plowing or stripcropping.
- Nutrient and pest management.
- Conservation tillage.
- Buffer strips along streams.

Other practices require a financial investment for land grading and other construction work. Examples include:

- Grass waterways.
- Terraces.
- Diversions.
- Sediment basins.
- Grade stabilization structures.

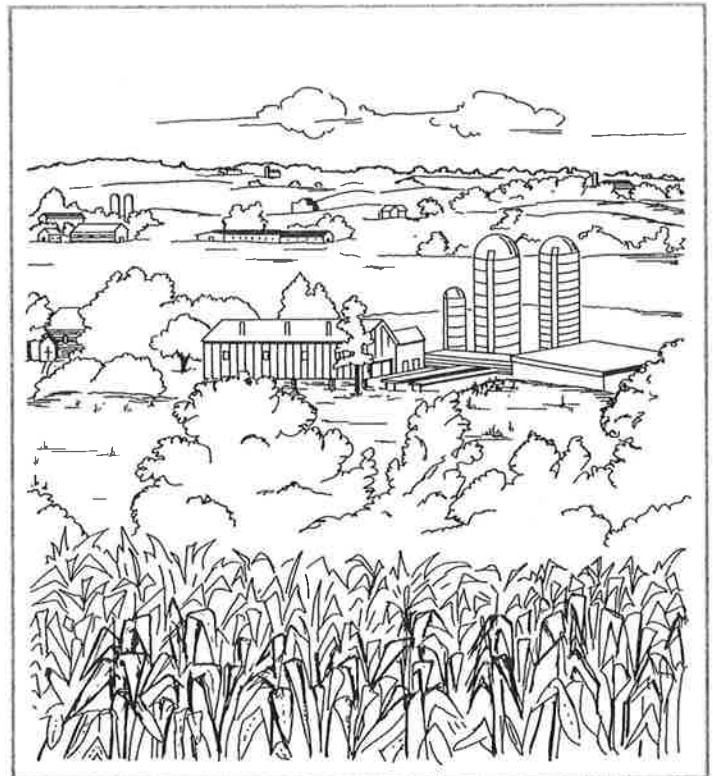
Cost-sharing is offered through a number of sources, such as the Priority Watershed Program, to help you finance these and other conservation practices. Fact sheets are available which describe the various practices and how they work. If you have already received government assistance for conservation practices, it is important that they continue when the land is rented and are factored into any new plans.

## The Planning Process

Developing a Conservation Plan for rented land should involve the landowner and the renter working closely with the conservationist. The conservationist will guide you through all steps helping to:

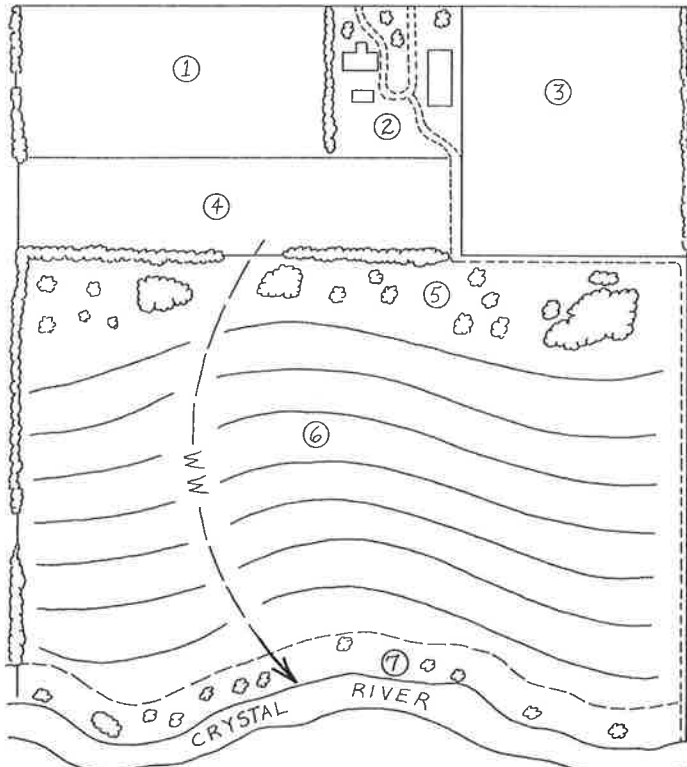
- Review the land in detail, both on-site and by studying maps and air photos.
- Identify natural resource problems or concerns.
- Discuss short- and long-term needs and objectives of the landowner and the renter.
- Review conservation planning options and possible program benefits.
- Select options and conservation practices to be followed.
- Develop a time schedule for plan implementation.
- Complete the Conservation Plan which you agree to follow during land rental.

The conservationist will help you understand all terminology, concepts behind conservation practices, and plan recommendations. But you make the decisions. The landowner and the renter must be jointly committed to carrying out the final plan to make it work.



**CONSERVATION PLAN MAP**

Tract No. 6236



TOWN OF FARMINGTON, SECTION 1 NORTH ↑ SCALE: 1" = 660'

**CONSERVATION PLAN NARRATIVE**

OWNER: Joe Farmer

TRACT NO.: 6236

DATE: May 6, 1993

ASSISTED BY: Fred Conservationist

FIELD NO.	ACRES	CONSERVATION NARRATIVE	PLANNED DATE	DATE COMPLETED
1	5.0	<b>Crop Rotation</b> The rotation for these fields will be 2C-O-4H (2 yrs. Corn, 1 yr. Oats, 4 yrs. Hay).	5/93	5/93
3	5.3			
4	4.8			
6	22.0			
1	5.0	<b>Conservation Tillage</b> A chisel plow will be used to allow 30% of the soil surface to remain covered with crop residue after planting.	5/94	
3	5.3			
4	4.8			
6	22.0			
6	22.0	<b>Contour Strip Cropping</b> Alternating 100 ft. wide strips of row crops and hay will be planted on the contour.	5/94	
7	2.2	<b>Buffer Strip</b> 99 ft. wide grass buffer along stream.	5/93	5/93
6	-	<b>Grass Waterway</b> Channel will be shaped and seeded to a permanent grass cover to prevent erosion.	8/94	
5	4.7	<b>Upland Wildlife Habitat</b> Area to be left in natural cover of trees, shrubs and grasses for wildlife.	5/93	5/93
2	2.1	<b>Farmstead</b> Used for residence.	-	-

Stewardship County Land Conservation Department

**Tailored for You and Your Land**

Each Conservation Plan is unique to the land and people for whom it's prepared. For example, if a field has short irregular slopes, that may automatically rule out several popular practices such as contour plowing, stripcropping, or terraces.

If the renter is a cash grain farmer, conservation tillage may work well in the management plan. If livestock are involved, rotations could be modified to better utilize the soil-saving benefits of hay.

In some instances, one conservation practice may satisfy a number of different objectives. For example, a permanent, vegetative buffer strip along a stream could:

- Reduce water pollution by filtering runoff from adjacent cropland.
- Stabilize eroding land.
- Improve adjacent fish habitat.
- Provide nesting cover and food for many types of wildlife.
- Improve shoreline aesthetics and recreational opportunities.

These examples illustrate the importance of knowing the land's physical characteristics and the objectives of both the landowner and the renter.

**Making It Happen**

As a landowner, it is your responsibility to ensure the proper management of your rented land. And there is no better way to demonstrate your commitment to the environment, and to future generations, than by carrying out a Conservation Plan.

The renting farmer also has important contributions to make during the conservation planning process and its implementation. Finally, most cropland renters are landowners too, and should practice conservation on their own land. Developing a Conservation Plan costs nothing, but the benefits are long lasting. Contact your County Land Conservation Department or U. S. Soil Conservation Service Office to get started on your plan — today.

*This publication was prepared by the University of Wisconsin-Extension in cooperation with the Wisconsin Department of Natural Resources under funding from the Wisconsin Nonpoint Source Water Pollution Abatement Program. Developed and written by Perry Lindquist, Washington County Land Conservation Department, and Gary K. Korb, Southeast Area University of Wisconsin-Extension. Cartographic assistance and printing courtesy of the Southeastern Wisconsin Regional Planning Commission (7/93).*

**SAMPLE**  
**CONSERVATION RENTAL AGREEMENT**

This agreement is entered into by and between \_\_\_\_\_  
(Landowner's name)  
 and \_\_\_\_\_ in order to allow the growing and harvesting of  
(Land Renter's Name)  
 agricultural crops on rented land while preserving the soil, water, and related natural resources.

A conservation plan has been developed for the tracts of land listed below and is hereby made a part of this rental agreement. The plan designates the tracts and describes all the measures that are necessary to meet the conservation goals of this agreement. The plan may be modified at times in order to provide for necessary changes in management. The current date of the plan is shown below along with the owner's and renter's initials for any updates.

	Initials	Initials	Initials	Initials
<b>Tract Number</b> (See Cons. Plan)				
<b>Orig. Plan Date</b>				
<b>Date of Revision</b>				
<b>Date of Revision</b>				

Rental payments for the property tracts are based on the figures shown below and must be provided to the landowner by the renter according to the following payment schedule for each year's growing season: \_\_\_\_\_  
 This agreement shall remain in effect through the \_\_\_\_\_  
 growing season unless mutually terminated. (year)

<b>Tract Number</b>			
<b>Cropland Acres</b>			
<b>Price per Acre</b>			
<b>Payment/Tract/Year</b>			

Other terms or conditions mutually agreed upon between the landowner and the renter of the denoted property are described below: (Use of herbicides/pesticides, access issues, wood harvesting, fencing, program participation, etc. Use other sheets if necessary.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned parties hereby agree to the above terms and further agree to abide by all conservation measures outlined in the referenced conservation plan. It is understood by both parties that all other rights of land ownership and all other rights customary to the rental of land for the purposes of growing agricultural crops are maintained through signature of this agreement.

\_\_\_\_\_  
 (Landowner's Signature) (Date) (Land Renter's Signature) (Date)

\_\_\_\_\_  
 (Co-Signature) (Date) (Co-Signature) (Date)





## Mary Truman

---

**Subject:** FW: 2020 CCA Final Award Notification  
**Attachments:** Crawfish River County Park CCA 2021 Grant Narrative.docx

**From:** Norquist, Elizabeth A - DNR <[Elizabeth.Norquist@wisconsin.gov](mailto:Elizabeth.Norquist@wisconsin.gov)>  
**Sent:** Friday, October 9, 2020 2:35 PM  
**To:** Kevin Wiesmann  
**Cc:** Winebar, Roberta J - DNR  
**Subject:** 2020 CCA Final Award Notification

Kevin,

Congratulations! On behalf of Governor Evers, we are pleased to notify you of your 2020 County Conservation Aids Final Grant Award. Keep this email with your grant file.

Jefferson County

2020 CCA Grant #: CC20-28WM  
 Project Title: Crawfish River Park Woodland Restoration  
 Total Project Cost: \$ 5,000.00  
**Final Grant Award: \$ 2,500.00**  
 Grant Start Date: October 1, 2020  
 Grant Expiration Date: June 30, 2022

Please keep this Final Grant Award email with your copy of the Grant Application/Grant Agreement for your records. Your Grant Application/Grant Agreement has all the requirements you must follow for your project. Always refer to your Grant number when contacting Bobbi with questions or concerns you may have regarding this grant.

**New this year:** if you have any questions, please contact our new CCA Grant Manager, Bobbi Winebar at [Roberta.Winebar@wisconsin.gov](mailto:Roberta.Winebar@wisconsin.gov) . I've added Bobbi on this email. I will be retiring at the end of the year.

To keep up on the latest news about County Conservation Aids grant program, sign up for GovDelivery at <https://public.govdelivery.com/accounts/WIDNR/subscriber/topics> . Select “Grants and Loans”, then select “County Conservation Aids Program” to receive email updates.

Sincerely,

Beth Norquist

County Conservation Aids Grant Manager

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

**Beth Norquist**

Grant Specialist – Community Financial  
Wisconsin Department of Natural Resources  
1300 W Clairemont Ave

Phone: 715-839-3751

[Elizabeth.Norquist@Wisconsin.gov](mailto:Elizabeth.Norquist@Wisconsin.gov)



**RESOLUTION NO. 2020-\_\_\_\_\_****Authorizing County Conservation Aids Grant Application**Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department has applied for financial assistance through this program to remove invasive plants from the property including, but not limited to, buckthorn, honeysuckle, garlic mustard, and thistles at Crawfish River Park in Jefferson, Wisconsin. Project goals include a combination of mechanical mowing, hand cutting, herbicide application, and seeding across the site on approximately 4.6 acres. The overarching goal of the project is to maintain an oak woodland with native understory grasses and forbs.

The total cost of the project is estimated at \$5,000.00. This grant application requested up to 50% of the total project cost of \$2,500.00 to be used toward the project which will be in addition to labor provided by county staff and volunteers. Any additional costs above and beyond those provided by the grant will be funded through donations held by Jefferson County for the benefit of Crawfish River County Park. The Parks Committee considered this resolution at its meeting on November 2, 2020, and recommended forwarding to the County Board to ratify submission of the grant application and accept grant funds of up to \$2,500.00 with a \$2,500.00 matching allocation through donations, county staff labor, and volunteer labor.

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WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution ratifies the grant application submitted by the Jefferson County Parks Department and authorizes accepting grant funding in the amount of up to \$2,500.00 to be used for the maintenance and improvement of Crawfish River County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500.00 to be used for the maintenance and improvement of Crawfish River County Park is hereby ratified, and accepting grant funds of up to \$2500.00 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$2,500.00 funded through donations held by Jefferson County for the benefit of Crawfish River County Park, Account No. 12801.485200, and staff and volunteer labor.

*Fiscal Note: The total cost of this project is estimated at \$5,000.00 which will be funded through the CCA grant in the amount of up to \$2,500.00, with the balance funded through donations held by Jefferson County for the benefit of Crawfish River County Park, Account No. 12801.485200, and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

Ayes \_\_\_\_ Noes \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_ Vacant \_\_\_\_.

Referred By:  
Parks Committee

11-10-20

REVIEWED: County Administrator:\_\_\_\_; Corporation Counsel:\_\_\_\_; Finance Director:\_\_\_\_

**JEFFERSON COUNTY PARKS ORDINANCE**  
**(Ordinance No. 1998-27)**

The County Board of Supervisors of Jefferson County, Wisconsin, do ordain as follows:

**SECTION 8.01. TITLE.** This ordinance shall be known as, referred to or cited as the Jefferson County Parks Ordinance.

**SECTION 8.02. PURPOSE.** The County of Jefferson owns and maintains land in the county designated as county parks and recreation trails for the use and enjoyment of residents and visitors. This ordinance provides rules to protect such parks and county recreation trails and to enable people to use such parks and recreation trails for recreational purposes without unwarranted interference or obstruction occasioned by inconsistent uses.

**SECTION 8.03. COUNTY PARKS COMMITTEE.** The County Parks Committee shall be as established by County Board Rules. Said Committee shall have charge and supervision of all county parks and recreation trails and all lands heretofore or hereafter designated by the Jefferson County Board for park and recreational purposes. The County Parks Committee shall establish rules for an Adopt-A-Trail Program for county recreation trails which program shall be administered by the Department Director. (Ord. No. 2012-12, 08-13-2012)

**SECTION 8.04. GROUP MEETINGS.** Public meetings, assemblies, music festivals, rock festivals, political events involving an anticipated attendance of more than 20 persons are prohibited within the limits of any park unless a written permit of the Parks Committee has been first granted and then only in areas designated by the Parks Committee. Prior to issuance of a permit, the applicant shall disclose the anticipated number of persons expected to attend, arrangements for sanitation and garbage disposal, whether an electrically amplified sound system will be used, and, if so, its output. The Parks Committee will review the application to determine whether such use can be accommodated after consideration of existing facilities, traffic access, parking availability, adequate sanitation and waste disposal, adjacent uses, and the effects of the proposed use on other lawful users of the park. The Parks Committee may establish conditions for issuance of the permit, including reasonable security for costs which may result due to such use.

**SECTION 8.05. SALES AND SOLICITATION.** (1) No person shall sell, or offer for sale, any article, merchandise or thing or solicit for any trade, occupation, business or profession within any park without a written permit of the Parks Committee.

(2) No person shall distribute, post, or display any handbill, sign, placard, or advertisement of any kind within any park or on a recreation trail without a written permit of the Parks Committee. The word "distribute" shall include the scattering of printed matter from aircraft.

**SECTION 8.06. HUNTING, TRAPPING, FIREARMS, FIREWORKS, FIRES AND RUBBISH.** (1) No person may take, catch, kill, hunt, trap, disturb or pursue any wild animal or bird, discharge any firearm, or have in his or her possession or under his or her control any firearm or air gun as defined in s. 932.22, Wis. Stats., unless it is unloaded and enclosed in a carrying case, or any bow, slingshot or spring-loaded device designed for shooting a projectile unless the same is

unstrung or enclosed in a carrying case while in any park except in connection with a hunting activity or event where specifically allowed by written permit issued by the parks director or designee, and then only in strict conformity with the conditions stated in the written permit. The prohibition of possession of a firearm shall not apply to a licensee as defined by s. 175.60(1)(d), or (g), Wis. Stats. No person shall discharge any fireworks of any description in a park without a written permit authorized by the Parks Committee and any other authority required by law. The Parks Committee may establish conditions for issuance of the permit, including reasonable security for costs which may result due to such use. [am. 03/08/11, Ord. 2010-30; Ord. No. 2012-27, 02-12-2013]

(2) No person shall make or maintain a fire for any purpose except in places provided or in portable metal grills. Notwithstanding the foregoing, no person shall make or maintain any fire of any kind, including fireworks, smoking, grilling, disposing of matches, ashes, charcoal or otherwise when the Parks Director has given notice of a burning ban within the parks. (Ord. No. 2012-12, 08-13-2012)

(3) No person shall deposit cans, bottles, food, garbage or other discarded material except in waste containers provided.

(4) No person shall deposit in park waste containers trash not related to park use.

(5) The Parks Committee is authorized to adopt rules regulating hunting and trapping on park property. Such rules shall require the issuance of written permits for persons authorized and may assess an appropriate fee for the permit. Violation of any rule or permit condition shall constitute a violation of this ordinance and be subject to the penalties set forth herein. [am. 06/08/04, Ord. 2004-11; 03/08/11, Ord. 2010-30]

**SECTION 8.07. ANIMALS IN PARKS OR ON RECREATION TRAILS.** (1) No person having the control or care of a dog shall permit such dog to enter or remain in a park or on a recreation trail unless it is on a leash not longer than 6 feet. Dogs found running at large within a park or on a recreation trail may be impounded by a humane officer or a deputy sheriff. No person having the control or care of a dog in a park shall fail to remove and properly dispose of excrement deposited by said dog in a park.

(2) No person having the control or care of a horse shall permit such horse to enter or remain in a park or on a recreation trail.

(3) Notwithstanding Subsection (1), pets of any kind shall be prohibited in Lower Rock Lake Park, being that portion of the park between C.T.H. "B" and Park Lane Road.

(4) (a) Notwithstanding (1), dogs may be off leash in areas so designated in Bicentennial Park, which shall also be known as the Jefferson County Dog Park.

(b) The Parks Committee may adopt rules for the use of the dog park. Such rules shall be posted on signs at the park. Violation of any rule so posted shall constitute a violation of this ordinance and subject the violator to the penalties set forth herein.

1. The Parks Director may bar individuals or their dog(s) from the dog park when such individual or dog has been involved in repeated rule violations or incidents harming people or their pets.
2. Violation of an order by the Parks Director barring use of the dog park shall constitute a violation of this ordinance.
3. An order by the Parks Director barring use of the dog park shall be appealable to the Parks Committee, which shall hear such appeal in accordance with Ch. 68.11, Wis. Stats.  
[am. 05-11-10, Ord. 2010-07]

(c) No dog shall be allowed into the dog park without a municipal license and Jefferson County dog park permit. Dog park permit fees shall be as set forth in the Jefferson County Budget adopted each November [Section 8.07(4) adopted on 10/14/03, Ord. 2003-18; am. 09/11/07, Ord. 2007-20; Res. No. 2011-64, 11-15-2011; Ord. No. 2014-28, 11-12-2014]

(5) Domestic animals or animals that have been live-captured may not be relocated or released to any Jefferson County park or recreation trail. [Ord. No. 2020-07, 08-10-2020]

**SECTION 8.075 GEOCACHING.** (1) No person shall place a geocache on Jefferson County parks property without a written permit therefore in compliance with all rules established by the Parks Committee. [cr. 03/08/11, Ord. 2010-30]

(2) The Parks Committee is authorized to establish rules and may charge a \$25 permit fee for geocaching on parks property. Violation of any rule or permit condition shall constitute a violation of this ordinance and be subject to penalties set forth herein. [cr. 03/08/11, Ord. 2010-30]

**SECTION 8.08. MOTOR VEHICLES.** (1) No person shall operate or drive any motor vehicle on a recreation trail or within a park except on roads and in parking areas designated for vehicular travel. For purposes of this ordinance, "motor vehicle" is defined, without limitation by enumeration, as an automobile, truck, van, bus, motorcycle, minibike, go-cart, golf cart or all-terrain vehicle.

(2) No person shall operate or drive an all-terrain vehicle or motorized three-wheel vehicle not licensed for use on a public highway on roads, in parking areas or in any other part of a park or recreation trail.

(3) No person shall park any bus, large truck, boat trailer or other vehicle in a manner substantially obstructing the use and enjoyment of a park or recreation trail for recreational purposes. No person shall leave an unoccupied motor vehicle in a park when said park is closed to the public.

(4) No person shall operate a snowmobile in a park or on a recreation trail other than on a trail marked for snowmobiling.

(5) No person shall operate a motor vehicle in excess of the posted speed limit or 15 miles per hour, whichever is less, on a park road or in a parking area. The Parks Committee may, by posting proper signs, designate areas with reduced speed limits.

**SECTION 8.09. NON-MOTORIZED VEHICLES.** (1) No person shall operate or drive any non-motorized vehicle on a recreation trail or within a park except on designated trails, paved roads and in parking areas. For purposes of this ordinance, "non-motorized vehicle" is defined, without limitation by enumeration, as any human powered vehicle such as a unicycle, bicycle or tricycle. This section does not apply to pedestrians and persons using any manually or low-powered mechanically-propelled vehicle designed specifically for use by persons with physical disabilities.

(2) Dog sledding is prohibited in all county parks.  
[Ord. No. 2016-22, 02-14-2017]

**SECTION 8.10. DESTRUCTION OR REMOVAL OF PROPERTY.** (1) No person shall intentionally cut down, break, injure or destroy any tree, shrub, flowers, turf, building, signs, tables or other property within any park or on a recreation trail.

(2) No person shall intentionally take or remove any property from any park.  
[Ord. No. 2016-22, 02-14-17]

**SECTION 8.11. FORAGING IN JEFFERSON COUNTY PARKS.** (1) In order to preserve the natural beauty for future visitors to enjoy, no person shall destroy, molest, deface or remove any natural growth or natural or archaeological feature from any County Park except the harvesting of edible plants for personal consumption such as edible fruits, edible nuts, wild mushrooms, wild asparagus and watercress. Harvesting of edible plants is limited to a single one-gallon pail, per person, per day. Foraging in areas designated as a State Natural Area is prohibited.

(2) Collecting seeds from herbaceous plants such as grasses and wildflowers is prohibited without written authorization from the Jefferson County Parks Director or designee.  
[Ord. No. 2016-22, 02-14-2017]

**SECTION 8.12. CAMPING OR LODGING FORBIDDEN.** No person shall use a park for prolonged sleeping, camping, lodging, overnight living or use within park overnight equipment customarily housed in campsites, tourist or recreational vehicle parks without a permit. The Parks Committee may establish conditions for issuance of the permit, including reasonable security for costs which may result due to such use. [Ord. No. 2016-22, 02-14-17]

**SECTION 8.13. PARK AND TRAIL HOURS.** All parks, park roads and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from one half hour after sunset to one-half hour before sunrise and no person shall remain in parks during said hours, unless authorized by the issuance of a permit therefore by the Parks Director. Recreational trails may be used at any time except as limited by order of the Parks Director. No person may hike or walk dogs on designated cross-country ski trails when the trails are snow covered in any park. **Any boat launched at Rock River County Park or Cappies Landing during normal operating hours may utilize the park boat launches for egress at any time outside of normal operating hours for egress purposes. thereafter.** The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department, and shall report issuance of any such permit promptly to the Parks Committee.  
[am. 06/13/06, Ord. 2006-09; 0913-11, Ord. 2011-13; 02/14/12, Ord. 2011-26; Ord. No. 2016-22, 02-14-17]



**SECTION 8.14. PERMITS.** Applications for permits shall be in writing and shall be addressed to the County Parks Committee and delivered to the office of the Parks Director. Permits shall be issued by a duly authorized representative of the Parks Committee. The County Parks Committee may establish a schedule of fees for the issuance of such permits. [Ord. No. 2016-22, 02-14-17]

**SECTION 8.15. PENALTIES.** (1) Any person violating any provision of this ordinance shall, upon conviction, be subject to a forfeiture of not less than \$25 nor more than \$200, penalty assessment and costs of prosecution, and in default of payment of such forfeiture, penalty assessment and costs, shall be imprisoned in the County Jail until such forfeiture and costs are paid, such imprisonment not to exceed 90 days. [renumbered 09/11/07, Ord. 2007-21]

(2) In addition to issuing citations or other methods of forfeiture enforcement, the Parks Director or designee or a county law enforcement officer may also issue a violation notice to a person violating any provision of this ordinance. The notice fee shall be \$25. If the notice fee is not paid within five (5) days of issuance of the notice, a citation or other method of forfeiture collection shall be used. [cr. 09/11/07, Ord. 2007-21; Ord. No. 2016-22, 02-14-17]

**SECTION 8.16. SEVERABILITY.** The provisions of this ordinance are severable and provisions or sections which may hereinafter be declared to be illegal or unconstitutional shall be declared repealed and the remainder shall not be affected thereby. [Ord. No. 2016-22, 02-14-2017]

**SECTION 8.17. REPEAL OF CONFLICTING ORDINANCES.** Any ordinances or parts of any ordinances heretofore enacted in conflict with this ordinance are hereby repealed. In the event of any conflict between this ordinance and the County's Weapon Policy the provisions of this ordinance shall control. [02/12/2013, Ord. 2012-27; Ord. No. 2016-22, 02-14-2017]

**SECTION 8.18. EFFECTIVE DATE.** This ordinance shall be effective upon passage and publication. [Ord. No. 2016-22, 02-14-2017]

Adopted 05/12/98; publication 05/14/98

Amendments: 02/12/2013; 11/12/2014; 02/14/2017; 08/10/2020

**Mary Truman**

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**From:** John Rageth  
**Sent:** Thursday, August 6, 2020 8:22 AM  
**To:** Mary Truman; Kevin Wiesmann  
**Subject:** FW: Camera for Park

Here is the camera that will work for the parks department, but the wifi data will cost 40.00 to 60.00 a month because the amount of data that you will be sending to the viewers.

jfr

---

**From:** Alassane Samb [mailto:Alassane.Samb@NetworkAuthority.Net]  
**Sent:** Wednesday, August 5, 2020 11:28 PM  
**To:** John Rageth; Mike Henes  
**Cc:** Ryan Czok  
**Subject:** Camera for Park

**This Email has originated from outside Jefferson County's Email Domain. Please verify the Sender before opening any links or attachments. - Jefferson County MIS**

---

Hello John ,

Here is a camera that you can consider for the Park , ( may need to create a housing and add a GPS tracking for thief and vandalism ) .

It is a 4G Mobile Network ready, has rechargeable battery and can be optionally powered by solar panel.

Price is \$289pc ( solar panel included ) .

<https://reolink.com/product/reolink-go-pt/>

Thank you

## Jefferson County Interurban Trail

(WisDOT ID #3500-00-06)

### Frequently Asked Questions

10/20/20



**1. What is the scope of the project?**

Jefferson County and the Wisconsin Department of Transportation are proposing to construct a multi-use trail within the WeEnergies Corridor in Jefferson County. The trail will utilize the former Interurban Rail Line which now serves as a We Energies/ATC utility corridor.

The trail will have a 10-foot wide asphalt surface with 2-foot wide gravel shoulders. The project will also include the installation of railing, signage, roadway crossing improvements, and some culvert repair.

**2. What are the project limits?**

This segment (Phase 2) of the trail begins SE of Watertown near the intersection of River Rd and River Ridge Lane. The trail will continue 4.7 miles to the SE to CTH F, just south of the Town of Ixonia. It is the middle section of a transportation route between Watertown and Oconomowoc constructed along this corridor.

**3. How wide is the WeEnergies Corridor?**

The We Energies Corridor is 100' wide.

**4. What is the timeline for the project?**

The project is currently in design. As the project follows the WisDOT design process, we anticipate bidding the project in November 2021. Construction is anticipated for the Spring of 2022.

**5. What is the anticipated cost of construction and how is it funded?**

The trail construction is currently estimated at \$2.31 million. Planned funding then includes a WisDOT Grant for \$1.1 million, a WisDNR Grant for \$655,000, and County match of \$555,000.

**6. I have questions on culverts or agricultural access on the WeEnergies Corridor that is adjacent to my property. Who do I contact?**

You can contact Brian Udovich with the County or Lynda Fink at KL Engineering. They will then work with WeEnergies to review these items. When contacting, we'll ask for your address and for lands without addresses, please have your tax-key number.

**Brian Udovich**

[BrianU@jeffersoncountywi.gov](mailto:BrianU@jeffersoncountywi.gov)

920.674.7273

**Lynda Fink**

[Lfink@klengineering.com](mailto:Lfink@klengineering.com)

262.735.4856

**7. What regional connectivity does this trail offer?**

The trail will ultimately provide a conduit for the interconnectivity of the following regional trails: Wild Goose State Trail, Glacial River Trail, Glacial Drumlin Trail and the Lake Country Trail.

14.



# Presentation Outline

- Introduction
- Project Overview
- We Energies Corridor
- Regional Network
- Project Funding
- Project Timeline
- Trail Details
- Environment

*Bicyclist on already completed Phase 1*

Jefferson County Interurban Trail Public Involvement Meeting 10/21/20

The complex block contains a presentation outline on the left and a photograph on the right. The photograph shows a person riding a bicycle on a wide, gravel-covered path. The path is flanked by trees and brush, and a yellow pole is visible on the right side. The text 'Bicyclist on already completed Phase 1' is written above the photo. At the bottom left of the slide, the text 'Jefferson County Interurban Trail Public Involvement Meeting' and the date '10/21/20' are visible.

# Introductions – your presenters

## Brian Udovich

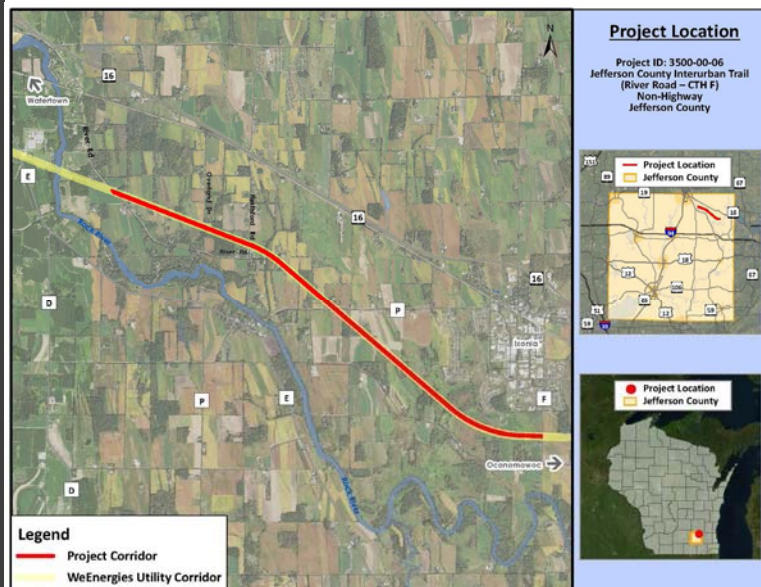
- Jefferson County Highway Operations Manager
- County Project Manger
- [BrianU@jeffersoncountywi.gov](mailto:BrianU@jeffersoncountywi.gov)
- 920.674.7273

## Lynda Fink

- KL Engineering
- Project Manager
- [lfink@klengineering.com](mailto:lfink@klengineering.com)
- 262.735.4856

## Project Overview

- 5-mile paved trail in current WeEnergies corridor
- 2<sup>nd</sup> Phase of the Jefferson Interurban Trail
- From River Road to CTH F
- Previous Phase 1 completed in 2019 (from Clark Street to CTH F with new bridge)
- Multiple sources of funding



## WeEnergies Corridor: Basics

- Trail will generally travel in the center of the WeEnergies utility corridor
- County has a license agreement with WeEnergies to allow for trail to occur on the corridor
- WeEnergies is the corridor owner



Jefferson County Interurban Trail Public Involvement Meeting

10/21/20

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## WeEnergies Corridor: Culverts & crossings

- County will be working with property owners and WeEnergies to review existing agricultural crossings.
- Culverts
  - Property of WeEnergies.
  - 2 replaced & 2 removed last year and open ditched will be replaced with the same previous size
  - Additional culverts are being reviewed for repair as part of trail project – budget will limit to critical structural



Jefferson County Interurban Trail Public Involvement Meeting

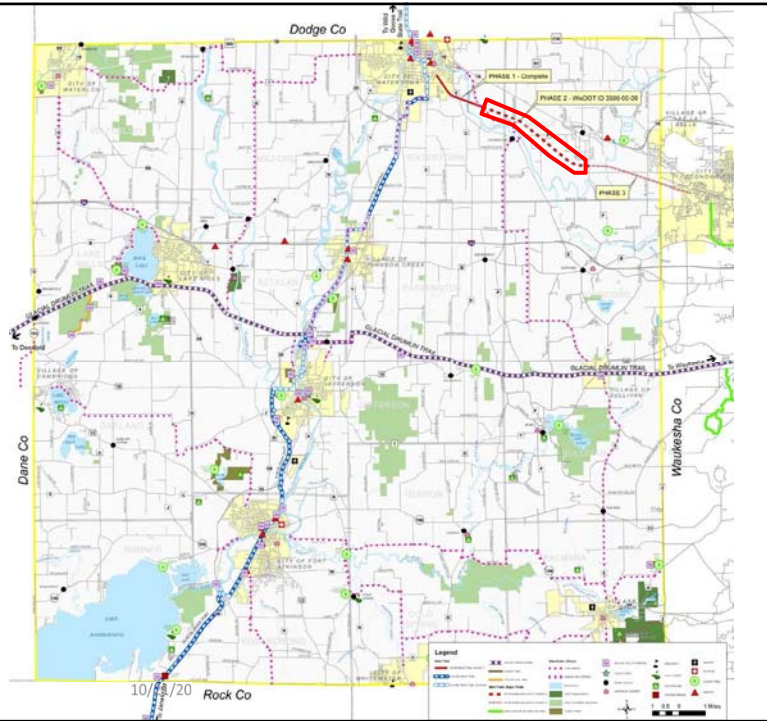
10/21/20

6

## Regional Network

- The Jefferson Interurban Trail is a regional trail within the County that adds a key east-west corridor within the County.
- The Trail will eventually extend into Oconomowoc and the Lake Country Trail to the east.
- The northwestern end extends into Watertown which then hooks into the Glacial River Trail and eventually the Wild Goose Trail.

Jefferson County Interurban Trail Public Involvement Meeting



## Project Funding

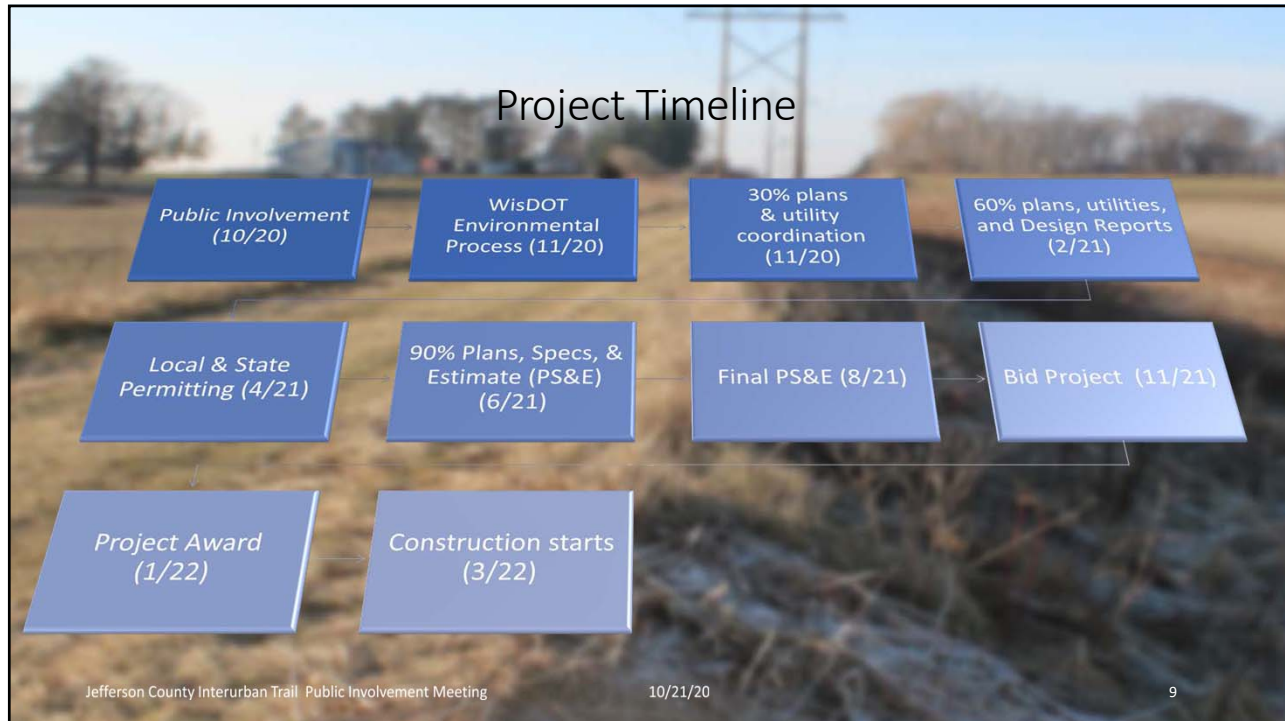
- Total Project Construction Cost: \$2.31 million
- WisDOT Grant: \$1.1 million
- WisDNR Grant: \$655,000
- County funds: \$895,733



Jefferson County Interurban Trail Public Involvement Meeting

10/21/20

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### Design Details

- 10' wide asphalt trail generally centered between 14' wide H-poles
- Railing added where necessary
- Road intersections improved with detectable warning fields, signage & crosswalks
- Some culvert improvements
- Agricultural crossings being reviewed

TYPICAL PROPOSED SECTION - ONLINE TRAIL

TYPICAL PROPOSED SECTION - ONLINE WITH RAIL

Jefferson County Interurban Trail Public Involvement Meeting 10/21/20 10



## Proposed Trail off-line center (still in corridor)

- At River Road and Hustisford Road for steep running grade
  - Accessible grades for walkers and bicyclists
  - Better access for WeEnergies/ ATC maintenance vehicles
- In other areas to minimize wetland impacts
- Natural drainage patterns will not be disturbed

KL Engineering, Inc.

Jefferson County Interurban Trail Design

11



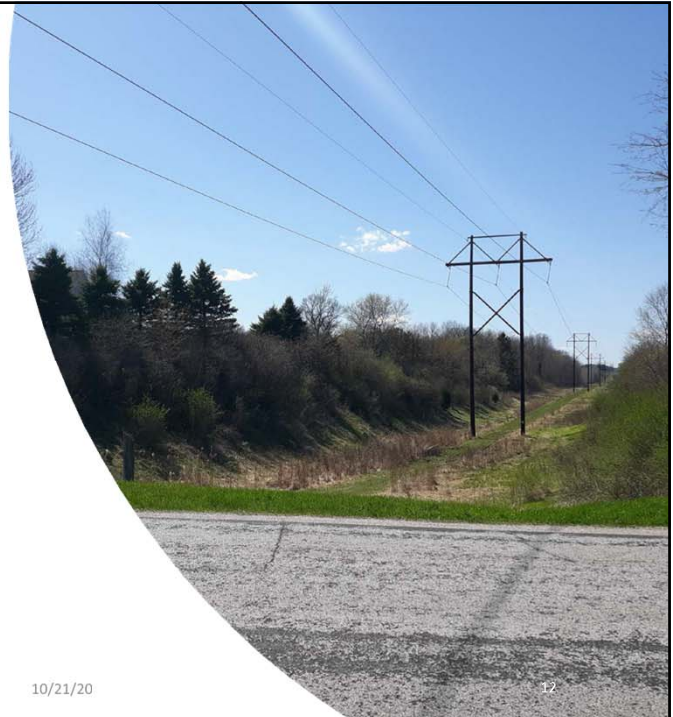
## Environment

- Working hand in hand with WisDNR
- Modifying trail alignment to minimize wetland impacts
- Preliminary screening completed and no negative impacts
- Natural drainage patterns will be maintained

Jefferson County Interurban Trail Public Involvement Meeting

10/21/20

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**Mary Truman**

---

**Subject:** FW: Historic Sites Report

**From:** Dick Schultz

**Sent:** Wednesday, October 28, 2020 10:29 AM

**To:** Mary Truman <maryt@jeffersoncountywi.gov>

**Subject:** Re: Historic Sites Report

Mary,

It was the desire of the committee that our next meeting we should invite representatives from the county historical societies etc, to coordinate our efforts to get information on line. I think that was the main takeaway from that meeting. That is what I would let the Parks Committee know. That is certainly our main focus now.

Dick

---

**From:** Mary Truman

**Sent:** Monday, October 26, 2020 1:20 PM

**To:** Dick Schultz

**Subject:** Historic Sites Report

Attached are my draft minutes from the last meeting.

What would you like me to report on to the Parks Committee this Monday?

10/30/2020  
11:47:44Jefferson County  
FLEXIBLE PERIOD REPORTPAGE 1  
gflfxrpt

FROM 2020 01 TO 2020 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12801 Parks Department							
12801 411100 General Property Taxes	-775,442	3,500	-771,942	-646,201.70	.00	-125,740.30	83.7%
12801 421001 State Aid	-1,750	-15,000	-16,750	.00	.00	-16,750.00	.0%
12801 421001 22101 State Aid	0	0	0	-440.28	.00	440.28	.0%
12801 421099 Capital State Aid	-10,000	0	-10,000	.00	.00	-10,000.00	.0%
12801 424001 28103 Federal Grants	0	-10,000	-10,000	.00	.00	-10,000.00	.0%
12801 457017 Park Shelter Rental Fees	-11,900	0	-11,900	-8,981.93	.00	-2,918.07	75.5%
12801 457019 Park Shelter Deposits	0	0	0	-955.00	.00	955.00	.0%
12801 457024 Camping Fees	-40	0	-40	.00	.00	-40.00	.0%
12801 457030 Credit Card Surcharge	0	0	0	-65.80	.00	65.80	.0%
12801 471130 State Billed-Other	0	0	0	-11,249.12	.00	11,249.12	.0%
12801 472007 Municipal Other Charges	0	0	0	-6,036.17	.00	6,036.17	.0%
12801 482011 Rent Garden Plots	-550	0	-550	-720.00	.00	170.00	130.9%
12801 482021 Camping Fee Other	-500	0	-500	-682.46	.00	182.46	136.5%
12801 483001 Sale Of County Property	-500	0	-500	-363.05	.00	-136.95	72.6%
12801 485200 Donations Restricted	0	0	0	-6,639.00	.00	6,639.00	.0%
12801 485200 28103 Donations Restricted	0	0	0	-1,100.00	.00	1,100.00	.0%
12801 511110 Salary-Permanent Regular	181,431	0	181,431	57,829.51	.00	123,601.78	31.9%
12801 511210 Wages-Regular	272,356	0	272,356	214,723.12	.00	57,633.01	78.8%
12801 511210 22101 Wages-Regular	0	0	0	2,359.13	.00	-2,359.13	.0%
12801 511220 Wages-Overtime	3,087	0	3,087	1,632.98	.00	1,453.54	52.9%
12801 511240 Wages-Temporary	13,178	0	13,178	12,173.82	.00	1,004.18	92.4%
12801 511240 22101 Wages-Temporary	0	0	0	1,515.25	.00	-1,515.25	.0%
12801 511330 Wages-Longevity Pay	847	0	847	.00	.00	847.22	.0%
12801 512141 Social Security	32,968	0	32,968	21,521.03	.00	11,447.42	65.3%
12801 512141 22101 Social Security	0	0	0	292.80	.00	-292.80	.0%
12801 512142 Retirement (Employer)	28,330	0	28,330	15,604.55	.00	12,725.51	55.1%
12801 512142 22101 Retirement (Employer)	0	0	0	150.29	.00	-150.29	.0%
12801 512144 Health Insurance	79,759	0	79,759	43,431.00	.00	36,328.10	54.5%
12801 512144 22101 Health Insurance	0	0	0	520.47	.00	-520.47	.0%
12801 512145 Life Insurance	103	0	103	78.70	.00	24.33	76.4%
12801 512145 22101 Life Insurance	0	0	0	.51	.00	-.51	.0%
12801 512146 Workers Compensation	0	0	0	5,903.74	.00	-5,903.74	.0%
12801 512148 Unemployment Compensation	9,412	0	9,412	4,827.40	.00	4,584.60	51.3%
12801 512150 FSA Contribution	11,750	0	11,750	.00	.00	11,750.00	.0%
12801 512151 HSA Contribution	0	0	0	8,131.72	.00	-8,131.72	.0%
12801 512151 22101 HSA Contribution	0	0	0	147.37	.00	-147.37	.0%
12801 512173 Dental Insurance	6,074	0	6,074	3,252.91	.00	2,821.19	53.6%
12801 512173 22101 Dental Insurance	0	0	0	21.98	.00	-21.98	.0%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
12801 521219 Other Professional Serv	10,155	35,000	45,155	24,627.30	13,101.00	7,426.70	83.6%
12801 531001 Credit Card Fees	0	0	0	205.48	.00	-205.48	.0%
12801 531100 Permits Purchased	583	0	583	627.00	.00	-44.00	107.5%
12801 531298 United Parcel Service	0	0	0	4.26	.00	-4.26	.0%
12801 531303 Computer Equipmt & Software	1,000	0	1,000	1,266.67	.00	-266.67	126.7%
12801 531311 Postage & Box Rent	400	0	400	185.90	.00	214.10	46.5%
12801 531312 Office Supplies	2,000	0	2,000	1,231.90	.00	768.10	61.6%
12801 531312 22101 Office Supplies	0	0	0	52.77	.00	-52.77	.0%
12801 531313 Printing & Duplicating	1,000	0	1,000	994.94	.00	5.06	99.5%
12801 531313 22101 Printing & Duplicating	0	0	0	51.55	.00	-51.55	.0%
12801 531314 Small Items Of Equipment	6,400	0	6,400	5,589.42	.00	810.58	87.3%
12801 531320 Safety Supplies	1,400	0	1,400	1,605.30	.00	-205.30	114.7%
12801 531324 Membership Dues	500	0	500	300.00	.00	200.00	60.0%
12801 531326 Advertising	1,800	0	1,800	285.41	.00	1,514.59	15.9%
12801 531346 Clothing & Uniform	900	0	900	380.50	.00	519.50	42.3%
12801 531348 Educational Supplies	100	0	100	.00	.00	100.00	.0%
12801 531351 Gas/Diesel	20,000	0	20,000	16,828.85	.00	3,171.15	84.1%
12801 532325 Registration	2,395	0	2,395	404.00	.00	1,991.00	16.9%
12801 532332 Mileage	2,000	0	2,000	182.48	.00	1,817.52	9.1%
12801 532335 Meals	200	0	200	10.00	.00	190.00	5.0%
12801 532336 Lodging	900	0	900	170.00	.00	730.00	18.9%
12801 532339 Other Travel & Tolls	30	0	30	.00	.00	30.00	.0%
12801 533221 Water	75	0	75	47.20	.00	27.80	62.9%
12801 533222 Electric	2,500	0	2,500	1,812.78	.00	687.22	72.5%
12801 533225 Telephone & Fax	595	0	595	662.89	.00	-67.89	111.4%
12801 533236 Wireless Internet	300	0	300	167.69	.00	132.31	55.9%
12801 535232 Graveling	1,500	0	1,500	410.99	.00	1,089.01	27.4%
12801 535242 Maintain Machinery & Equip	10,500	0	10,500	12,215.87	.00	-1,715.87	116.3%
12801 535245 Grounds Improvements	30,450	-3,500	26,950	10,763.56	.00	16,186.44	39.9%
12801 535245 28103 Grounds Improvements	0	10,000	10,000	12,112.50	6,800.00	-8,912.50	189.1%
12801 535247 Building Repair & Maint	3,000	0	3,000	1,386.89	.00	1,613.11	46.2%
12801 535249 Sundry Repair	0	0	0	102.00	.00	-102.00	.0%
12801 535297 Refuse Collection	2,500	0	2,500	1,718.01	.00	781.99	68.7%
12801 535344 Household & Janitorial Supp	4,000	0	4,000	5,042.33	.00	-1,042.33	126.1%
12801 535344 22101 Household & Janitorial	0	0	0	96.40	.00	-96.40	.0%
12801 535349 Other Supplies	11,500	0	11,500	8,385.49	.00	3,114.51	72.9%
12801 535349 22101 Other Supplies	0	0	0	329.11	.00	-329.11	.0%
12801 535352 Vehicle Parts & Repairs	5,000	0	5,000	913.76	.00	4,086.24	18.3%
12801 536533 Equipment Rent & Lease	4,000	0	4,000	2,477.37	.00	1,522.63	61.9%
12801 571004 IP Telephony Allocation	381	0	381	349.25	.00	31.75	91.7%
12801 571005 Duplicating Allocation	158	0	158	144.87	.00	13.13	91.7%
12801 571009 MIS PC Group Allocation	6,341	0	6,341	5,812.62	.00	528.38	91.7%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12801 571010 MIS Systems Grp Alloc(ISIS)	6,765	0	6,765	6,201.25	.00	563.75	91.7%
12801 591519 Other Insurance	10,058	0	10,058	10,075.28	.00	-17.18	100.2%
12801 594810 Capital Equipment	0	0	0	75.00	.00	-75.00	.0%
12801 594821 Capital Improvement Land	10,000	23,800	33,800	.00	.00	33,800.00	.0%
12801 699999 Budgetary Fund Balance	0	-48,800	-48,800	.00	.00	-48,800.00	.0%
TOTAL Parks Department	0	-5,000	-5,000	-153,009.39	19,901.00	128,108.39	%
TOTAL General Fund	0	-5,000	-5,000	-153,009.39	19,901.00	128,108.39	%
TOTAL REVENUES	-800,682	-70,300	-870,982	-683,434.51	.00	-187,547.49	
TOTAL EXPENSES	800,682	65,300	865,982	530,425.12	19,901.00	315,655.88	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	-5,000	-5,000	-153,009.39	19,901.00	128,108.39	%